

## Datchet Neighbourhood Plan Steering Group

### Meeting Minutes

<b>Date &amp; Time</b>	Wednesday 14 <sup>th</sup> October 2020 4.30– 6.20 p.m.
<b>Venue</b>	Video conference meeting
<b>Attendees</b>	Alison Crampin, Fiona Cryle, Marjorie Clasper, David Buckley (left at 5.45pm).
<b>Secretary</b>	Jane Simpson

<b>Agenda Item</b>		<b>Action</b>
<b>1.</b>	<b><u>Apologies for absence and announcements</u></b> Apologies received from Ewan Larcombe.	
<b>2.</b> <b>2.1</b>	<b><u>Minutes of the previous meetings and matters arising</u></b> The minutes of the DNPSG meeting held on 8.9.20 with Chris Bowden were agreed for accuracy and signed. The minutes of the DNPSG meeting held on 9.9.20 were agreed for accuracy and signed. <u>Matters arising</u> Item 13.3 – DB has said that he thought AL41 was still in the BLP and would investigate- FC suggested it was because European Property Ventures wished to pursue its inclusion in the BLP housing allocation list at the resumed examination by the inspector. DB will update at next meeting. FC said she would follow up enquiries with Scott Salmon. AC said she had asked EL to come back to the SG with flooding and sustainability policies he thought would be suitable for DNP. The minutes of the DNPSG meeting held on 10.10.20 to discuss Green and Blue Environment were agreed for accuracy and signed.	DB FC
<b>3.</b> <b>3.1</b> <b>3.2</b>	<b><u>Housekeeping</u></b> <u>Forms of acceptance</u> JS waiting for forms from EL, MC and JK. JS to send form again to EL & JK. <u>The Financial Regulation</u> All happy with the document AC circulated. AC duly signed. <u>Correspondence from website (Outlook)</u> JS advised that there had only been two items: (1) enquiring as to AL39 and (2) Volunteer for focus group. JS had replied.	JS



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	would be putting in grasses and scrub. JS to re-visit the original HE brochure. DB advised of the 8/9 5G masts which have gone up on the left hand side of the bridge.	JS
<p><b>9.</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p> <p><b>9.3</b></p> <p><b>9.4</b></p>	<p><b><u>Getting Around</u></b></p> <p><u>Parking Strategy 2004 (JSt./DB)</u></p> <p>DB said he had not had time to read this. AC had read it and thought that the 2004 strategy would suffice. DB to bring back to next meeting. It was discussed whether this might be a good topic for a focus group. AC reminded the group of VG's comments on parking, that having a required number of parking spaces per bedroom sometimes meant that gardens were being converted to hard-standing unnecessarily. MC reminded the group of Dan Stone's views (CSE) on providing space for parking rather than people.</p> <p><u>Getting Around Survey</u></p> <p>AC reported 64 responses + 16 (thought to be from Churchmead) and 4 (thought to be from Eton End). Views coincide with the Clear Air Day Survey.</p> <p><u>Key Movement Routes – pedestrians and cyclists</u></p> <p>JSt had done a lot of preliminary work on this. AC spoke about the need to show 'routes' rather than just roads. She had sent the SG a draft map and details of how Billingshurst had done theirs. It was agreed that separate walking and cycling route maps were needed so to show where improvements and enhancements can be made. MC had produced key road routes map. It was thought that a zoom meeting on this would be useful.</p> <p>DB advised that the 20mph village speed limit was a 'done deal' and would be implemented sometime.</p> <p>Concern was expressed over cycle routes on unadopted roads.</p> <p>FC wished for Borough Councillors to think about linking the three villages with cycling/walking routes. AC advised that the survey had not revealed requests for this. AC and MC said that it was beyond the scope of the NP but could be carried forward by DPC</p> <p><u>Traffic Surveys - Pollution</u></p> <p>AC questioned whether the 2016/17 was the latest traffic survey for traffic over the High Street level crossing.</p> <p>FC had received a response from the Environmental Protection Officer which showed particularly high levels of pollution on The Green but it was unclear how the figures had been adjusted with respect to distance. FC to seek clarification.</p> <p>DB felt that these levels were unacceptable and needed addressing. It was agreed that this is something that DPC could take forward. Furthermore, the SG were concerned about pollution at AL39. FC said she would send these results to KJ for Parish Council to consider (c.c. DB).</p>	<p>DB</p> <p>AC</p> <p>FC</p> <p>FC</p>

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<p><b>10.</b></p> <p><b>10.1</b></p>	<p><b><u>Sustainability and Flooding</u></b></p> <p><u>Climate Change Survey results</u></p> <p>These had been collated, circulated to SG and sent to CB.</p> <p><u>Sample policies from other NPs (EL) –</u></p> <p>EL was not present but AC said she had emailed EL to ask if he could look at these. DB said he felt sure that Ewan would be able to do this if AC asked again.</p>	<p>EL</p> <p>AC</p>
<p><b>11.</b></p>	<p><b><u>Heritage assets and views</u></b></p> <p><u>Draft list of proposed Non-Designated Heritage Assets, NDHA (JK)</u></p> <p>AC had circulated JK’s NDHA proposals as a list before the meeting. JK to merge her three documents with background explanations and photos. AC had offered to help with this.</p> <p><u>Liaison with RBWM re Process, community engagement/contacting owners</u></p> <p>AC said Windsor NP had worked with the RBWM Conservation Officer on their NDHA. We agreed to ask Conservation Officer for guidance. It was also thought a good idea to ask the Datchet Village Society members for nominations, (e.g. Allotment Cottages, Ditton Road; Kings Villas and Swallowfield on Slough Road; and others along Windsor Road and Southlea Road; Coach house, Holmlea Road; etc). MC thought the Character Assessment could also help us identify premises. NDHA listing was not limited to buildings but could include monuments, letter boxes, lychgate etc. Owners would need to be informed. FC suggested a letter drop to do this to advise owners of our proposals and seek their agreement to inclusion.</p>	<p>JK/AC</p>
<p><b>12.</b></p>	<p><b><u>Housing and the Built Environment</u></b></p> <p><u>AECOM – housing benefit data</u> FC had been following this up.</p> <p>It was agreed to ask RBWM if they knew how many Datchet residents are on housing benefit. AC to draft a list of questions for RBWM, see 16. below.</p> <p><u>M4 boundary treatment – AL39 (JS)</u> See 8.3 above.</p>	<p>AC</p>
<p><b>13.</b></p>	<p><b><u>Character Assessments Update</u></b></p> <p>Beaulieu Close – MC has begun and will try and finish it during the next few weeks. The Myrke – AC advised this was underway.</p>	<p>MC/AC</p>
<p><b>14.</b></p>	<p><b><u>Engagement/Consultation</u></b></p> <p><u>Focus Group volunteers (21)</u></p> <p>It was agreed it would be good to email all with thanks and an introduction as to where we are and then set up a zoom meeting or contact as required. To discuss further when we hear back from CB with skeleton policies. It was</p>	

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	<p>thought that the DPC might have a zoom facility to cater for this number – KJ to be asked in due course.</p> <p><u>Project planner –list of consultations for DNP text</u> FC to action.</p> <p>Also DPC engagement to be added to the planner. (Copy of The Link autumn article, the Getting Around and Climate Change survey links, and an update on the Datchet Design Guide for September DPC meeting.)</p> <p><u>Website/social media</u> Latest survey on website.</p>	FC FC
15.	<p><b><u>Datchet Design Guide</u></b></p> <p>AC to ask Vicky Gibson for an update</p>	AC
16.	<p><b><u>Questions for RBWM – Ian Gillespie and/or Borough Councillors</u></b></p> <p>It was agreed to contact RBWM’s Conservation Officer to discuss Heritage and NDHAs. We also needed to ask about education requirements; cyclepaths on unadopted roads; bypass plans; areas of North Datchet within RBWM jurisdiction and who is responsible for the current tree planting; affordable housing/housing benefit; schedules on Affordable Housing and Climate Change SPDs; status of Cemex site restoration plans, etc. AC agreed to prepare a list and circulate for comments before sending.</p>	AC
17.	<p><b><u>DPC Engagement</u></b></p> <p>We thought we could ask for Local Green Spaces to be on the DPC agenda for November with the opportunity for councillors to question us for more information if required. MC is sending LGS information to KJ first.</p>	
18.	<p><b><u>AOB</u></b></p> <p>There was no other business.</p>	
	<p><b><u>Date of Next Meetings</u></b></p> <p>Monthly DNPSG 4.30pm on 11<sup>th</sup> November, 9<sup>th</sup> December 2020. Plus additional meetings on receipt of CB’s skeleton policies.</p>	