

Datchet Neighbourhood Plan Steering Group

Meeting Minutes

Date & Time	Thursday 19 th November 2020 4.30– 6.10 p.m.
Venue	Video conference meeting
Attendees	Alison Crampin, Fiona Cryle, Marjorie Clasper and Jo Stickland
Secretary	Jane Simpson

Agenda Item		Action
1.	<u>Apologies for absence and announcements</u> Apologies received from David Buckley	
2.	<u>DNP Draft Version 2</u>	
2.1	The meeting was convened to work through the wording of version 2 of the draft Plan received on the 10 th November from Chris Bowden and follow up any additional action points. p2. Contents All happy with the contents page. p3. Introduction 1.6 Queried whether to add 'area' (..designated the Datchet Neighbourhood Plan Area in March...'). 1.7 – all agreed on 'Parish'. p5 Public consultation 1.10. FC to complete this, add some dates and then send it to AC to forward to CB. It was agreed to add Focus Groups Zoom Meetings and make reference to Covid. p6 Local Context. 2.1 History of Datchet. AC has reduced length of JK's history and added more on the 20 th century. Awaiting approval from JK then AC to circulate. p6 Profile of the community. 2.6 CB housing figures and dates to be checked. Datchet Mead and flats were granted planning permission before 2019. There are 24 flats and 9 houses. (See RBWM planning applications 15/03135, 16/00979, 16/00980.) It was agreed that mention of deprivation statistics was required. 2.9 Brief narrative of key assets. AC offered to go through the information we had sent previously to see what was relevant to matters the plan is looking to address and confer with MC before circulating. A brief discussion suggested riverside, community infrastructure etc. FC advised that Billingshurst had included such things as geography and heritage, and local newsletters.	FC AC AC/MC AC/MC
	p7 Main issues and challenges 2.11 It was agreed that along with the main challenges to be inserted here,	

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	<p>we need to mention traffic and pollution and flooding, as these are issues residents always mention. We should acknowledge them but add the explanation that the Plan can't really address these.</p> <p>p8 Vision and Objectives 3.1 Vision for Datchet. Noted that CB had deleted business, schools and healthcare, transport and technology which we aren't covering in any detail. 3.1 paragraph 6 flood mitigation. EL's views and expertise on this were required.</p> <p>p9 Neighbourhood Plan objectives 3.2 Noted that CB had deleted economic activity objective. 3.2 Objective 6. We are waiting for DB and EL's comments to Jo's Getting Around document which has been circulated to all and then to send it to AC.</p> <p>p10 Housing needs 4.3 SHMA says that there should be an emphasis on 1-bed units in the affordable sector. AC said that Estate Agents say that 1 bed properties are snapped up as buy-to-lets and it's therefore the two-bed properties which tend to be bought by first-time buyers. We agreed to mention this to CB. Graph shows that Datchet already has a high number of 1-bed properties. BLP and Travellers Survey. JSt advised that Arc4 are currently seeking further travellers' views on their housing preference. AC wondered whether we should mention this. To ask CB. 4.8 Downsizing to be completed (including DAT1 a.) after focus group zoom meetings and survey results. AC advised that one of the 20 people had so far agreed to attend and then cancelled. Another member of the public had agreed to attend via a post on Datchet Eye. It was proposed to invite DVS Members and DPC.</p> <p>p12 Design and layout 5.1 Agreed to ask CB to replace the word 'pretty'. (Eg 'attractive' or 'picturesque'.) p14. The photos were discussed. Photo of uPVC window may be replaced in DDG. JSt advised of the good leaded-light uPVC windows being put in at Patrixbourne. 5.4 This refers to approach route character areas in the DDG. To ask CB if we can include all approach routes and replace the words 'chipped away' with 'eroded' or 'depleted' or 'lost'.</p> <p>p15 Policy DAT2</p> <ul style="list-style-type: none"> - Bullet points need re-numbering as use of upper- and lower-case letters is confusing. (A, a, i,) - A. c. Architectural detailing section of DDG refers to all applications in Datchet not just character areas. Text should reflect this. - B. We discussed the wording 'open feel' and whether that encouraged the removal of boundaries altogether. We agreed that it was important 	<p>EL</p> <p>AC</p>

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	<p>for the boundary between private space and the public realm to be clearly identified. This needs clarifying in the text.</p> <ul style="list-style-type: none"> - H. All approach routes, not just the approach route character areas. <p>p16 Shopfronts. We need to replace photos with Datchet shopfronts.</p> <p>p18 Heritage 6.3 AC advised that Alison Logan had said that any form of local list has some weight and gives some protection. To discuss with CB.</p> <p>We discussed adding a note to say the Conservation Area Assessment was undertaken in 1995 and needs to be updated. Also discussed adding a map showing the listed buildings (as per DDG).</p> <p>AC had adapted the NDHA form received from Alison Logan and we are also awaiting nominations from the survey in The Link. AC said that we should make a start on this as we have a lot to do. AC noted FC has responded to the survey and mentioned the Thames Water Building in Horton Road as a potential candidate for NDHA.</p> <p>AC had contacted Sarah Harper, principal conservation officer at RBWM. Sarah is managing the Borough's Local List and has applied for funding. AC had requested a meeting about DNP's NDHAs. Sarah is on bereavement leave. A meeting will be arranged in mid-December when she returns.</p> <p>Maps Figure 6.1 / 7.1 / 7.2. AC has been liaising with Paul Temple, RBWM, to source the maps requested by CB. AC is also liaising with Jake Sales who is doing the mapping for CB. Paul Temple has sent through some of the map layers required. There is no need for a separate licence as we are covered by RBWM's agreement.</p> <p>Green and Blue Environment p20 7.4 More church steeple photos required. JSt. had looked from Churchmead grounds but no good views. AC mentioned good views of the steeple from 'off The Green' beside The Priory.</p> <p>7.5 Waterside activities. We need to mention the three LWS, not just two.</p> <p>7.6 This is not currently correct. There is an application pending, 20/02166, determination date 20 November. It was also noted that unauthorised development has taken place at these LWS. (See 20/02197/CLD Certificate of Lawfulness at Liquid Leisure.)</p> <p>Local green spaces p21 7.8. Reorder LGS list so Willowfields is next to Recreation Ground. Discussion took place about adding Mill Place to Willowfields but as it is Green Belt land and protected by byelaws, and we would have difficulty proving that it is demonstrably special to the community to fulfil NPPF criteria for designation, it was decided not to.</p> <p>JS thought the land north of M4 should be an LGS. AC agreed it was lovely</p>	<p>All</p> <p>MC/AC</p> <p>AC</p> <p>AC</p> <p>All</p>

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	<p>but advised we would have difficulty fulfilling the criteria of the NPPF as it would be hard to prove it was demonstrably special to the community. Most people don't know that area is in Datchet. However it does have Green Belt protection. JS thought it would remind people that it was part of Datchet. We agreed to await the survey results to see what residents say.</p> <p>p21 Figure 7.3 JSt. advised of the byelaw maps on the Parish website with areas and boundaries of land. MC to look at these. Map to be sent to CB.</p> <p>p22 7.10 Query 'wooden tables and benches'. JSt. advised that the benches and tables were metal here – wooden on riverfront, by library, around Oak tree North Green and Eton Road corner.</p> <p>7.14 Spell out RG is Recreation Ground. Also need consistent style for 'public Riverside Garden'.</p> <p>p23 7.17 This should be merged with section 7.18. Add Remembrance ceremony on The Green.</p> <p>7.19 Last sentence, The Cut is used to walk in both directions.</p> <p>p24 7.22 Willowfields. Replace photos if there are better ones. Or label photos 'Willow Walk ' and 'Biodiversity'.</p> <p>7.23 DAT7 reorder LGS so Willowfields is after RG, and style consistent for Riverside Garden.</p> <p>7.24 The bullet point text doesn't follow on well from the intro. AC to suggest minor rewording.</p> <p>p26 7.25 AC suggested that we add a note from Landscape Character Assessment that generous grass verges to roadways are a key characteristic of Datchet.</p> <p>7.27 Verges list to be completed after survey.</p> <p>7.28 EL is taking photos of degraded verges</p> <p>p27 7.29 Flooding AC suggested we tell CB that there is a groundwater protection zone in North Datchet and ask whether it should be mentioned. We agreed that we need input from EL on flooding issues and we should ask that he reads, and comments on, this section.</p> <p>7.31 Renewable building. FC has received a questionnaire from CSE asking for feedback on their services. FC to respond positively on behalf of DNPSG. We used CSE questions for our Climate Change survey.</p> <p>p28 7.35 Riding Court Road, insert 'Road'.</p> <p>p29 7.39 Description of flow of water through the village needs to be clearer.</p> <p>7.41 Jubilee River. Awaiting enhancement ideas from WAD but meanwhile FC to continue correspondence with Scott Salmon and Eton College. AC said the situation seemed confusing if EA managed 8m beside the bank in Datchet, but Eton were the landowners and the riparian owners of Myrke Stream, and RBWM were responsible for the Public Right of Way which ran</p>	<p>MC</p> <p>EL</p> <p>EL</p> <p>FC</p> <p>FC</p>

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	<p>alongside the Myrke Stream. AC also mentioned there are deer in this area which was confirmed by JSt.</p> <p>7.42 River Thames Scheme. Reword to say ‘unlikely to go ahead at this moment due to lack of funding’. FC asked who stated that this currently will not put Datchet at greater risk of flooding. AC said it was explained at the RBWM Flood Forum meeting with EA. Agreed to add that in the absence of Channel 1 DNP will support measures to prevent flooding. EL to be asked to comment on this too.</p> <p>p30 Community assets 8.2 & DAT11. Delete gym equipment. It was queried where the gym equipment suggestion had come from as it hadn’t been brought up in the surveys and Datchet already has gym equipment at the Rec which is not overused.</p> <p>8.3 AC advised she had written to Cemex twice but had not had a reply, and had also asked RBWM about a possible Right of Way in our list of questions for RBWM sent to Ian Gillespie.</p> <p>p31 Getting Around 9.2 Add ‘Bridge’ to ‘Café’ as there are other cafes around The Green. At end of paragraph add that this is also a route to schools.</p> <p>Figure 9.1 JSt. will complete map and send to AC to forward to CB.</p> <p>The accompanying text has been circulated. Currently with DB and EL to complete and then forward to AC.</p> <p>p32 Priorities for investment 9.3 Bicycle parking. It was suggested that this should be near the clusters of key destinations which will be identified in Figure 9.1 map – at village centre commercial area, near village hall/Rec/Health Centre, and somewhere near Tesco and the takeaways. Safety and accessibility was discussed along with key movement routes, crossing, etc.</p> <p>p33 Non-policy actions AC suggested that table 10.1 needed some work from DNPSG</p> <p>Item 2, Trees – DPC to work with RBWM. (DPC looks after trees well but RBWM needs ‘encouragement’.)</p> <p>Item 3 – DPC to work with RBWM and environmental bodies</p> <p>Item 5 – Alison thought wording was unclear. Change to ‘unauthorised large scale commercial activities including airport parking’? Also generally that DPC should exhort RBWM to take enforcement action on unauthorised development.</p> <p>Item 6 – DPC to work with RBWM to encourage local bus companies JSt. advised that the No. 11 that comes at 3.20 pm now stops inside Churchmead grounds and is now only for school children.</p> <p>Item 7 – DPC to work with local community groups, e.g. DVS.</p>	<p>EL</p> <p>JSt.</p> <p>DB/EL/ AC</p>

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	<p>p35 Appendix We do not need to prepare anything for this at the moment. It will include items such as the Design Guide, NDHAs, LGS, glossary, etc.</p> <p>Miscellaneous</p> <p>Photographs AC mentioned that she had received permission from Adrian Giddins of DVS to use his photos (if credited Adrian Giddins and DVS)</p> <p>Heritage MC thought that there was very little about the Conservation Area and Heritage and that more emphasis on Heritage assets was needed.</p> <p>Progress Overall all were pleased with the way the document is coming together. AC advised that she would collate our info for CB and forward it all together, after surveys, etc, are completed.</p>	AC
3.	<p><u>Datchet Design Guide</u></p> <p>AC had arranged a zoom meeting with Vicky Gibson on 23.1.20 @ 2.00 p.m. with FC, MC and Jody Slater of Spindrift Consulting. Vicky had indicated that she was looking at February 2021 now for RBWM to approve it. AC done some work on a consultation statement draft. AC, FC & MC to report back to DNPSG at next meeting.</p>	AC/MC/FC
4.	<p><u>AOB</u></p> <p>Harry Clasper was invited to advise the meeting about a strip of land owned by the Barker Bridge House Trust in Southlea Road, near the Thames Water inlet and the area which had been intended for Channel 1 of RTS. Harry asked, on behalf of the Barker Bridge House Trust, whether the DNPSG had any suggestions for the future use of this land. It was previously used for grazing by Southlea Farm. (BBHT would like to retain control of it.) Its use as a cemetery would not be acceptable to BBHT as generally plots are sold in perpetuity or for 100 years. It is also in the floodzone.</p> <p>He explained that the BBHT land adjoins another privately-owned plot at the back of Beaulieu Close which had been auctioned in the early 2000s. A group of local residents had tried to buy it but were not successful. It is not known whether the owner is hoping to develop this land which is Green Belt and Flood Zone 3. FC said she would try to ascertain the name of the owner.</p>	All FC
5.	<p><u>Date of Next Meetings</u></p> <p>Focus Group Zoom Meeting to discuss downsizing – 4.30 p.m. on Monday 23rd November 2020. JS unable to attend.</p> <p>Monthly DNPSG 4.30pm on 9th December 2020.</p>	