

## Datchet Neighbourhood Plan Steering Group

### Meeting Minutes

<b>Date &amp; Time</b>	Thursday 8 <sup>th</sup> April 2021 10.30 – 11.48 a.m.
<b>Venue</b>	Video conference meeting
<b>Attendees</b>	Alison Crampin, Fiona Cryle, Jo Stickland and Ewan Larcombe
<b>Secretary</b>	Jane Simpson

<b>Agenda Item</b>		<b>Action</b>
<b>1.</b>	<p><b><u>Apologies for absence and announcements</u></b></p> <p>Apologies – David Buckley</p>	
<b>2.</b>	<p><b><u>Purpose of the meeting</u></b></p> <p>The purpose of the meeting was to run through the prepared NDHA forms, and discuss the ‘scoring’ in the ‘criteria’ section to ensure consistency; discuss the proposed letter to owners; and agree which NDHAs are going to be included in the DNP and which we will leave for a Local List.</p>	
<b>3.</b>	<p><b><u>NDHA Information Sheets</u></b></p> <p>The drafts were discussed and AC made a note of the amendments whilst discussions took place. The scoring was assessed for each in the criteria section with AC noting the few changes.</p> <ol style="list-style-type: none"> <li>1. WW1 Memorial Crucifix – It was agreed to spell out World War I.</li> <li>2. Jubilee Cross – It was agreed that an action point would be to clean/restore/repair by a qualified stonemason and consider treating/coating to protect against erosion.</li> <li>3. Horse Trough. It was agreed to rename this Cattle Trough.</li> <li>4. M.G. Garage – named for the clock.</li> <li>5. The Library – It was agreed to rename this ‘Montagu House (currently Datchet Library)’. MC was making further enquiries as to the age of the side extensions and proposed renovations. It was agreed to add at the foot of the page ‘* see appendix’. FC enquired whether the date of the closure of the Working Men’s Club was known. EW advised that the library opened in 2005. It was agreed to add ‘temporary closure due to the Coronavirus pandemic 2020-21’ and give an explanation as to what and where The Cut is. We agreed to remove the word ‘new’ before ‘village hall’.</li> <li>6. St. Mary’ School. It was agreed that this should be consistent with Montagu House.</li> <li>7. Drinking fountain. AC uploaded during the meeting and asked all to send her any additional comments they may have.</li> </ol>	<p>MC</p> <p>All</p>

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	<p>AC explained that JK had begun the Manor House with the historical information, and that she and MC would be completing this and the pharmacy respectively.</p> <p>Once these were completed a summary paragraph for each would be devised for inclusion in the DNP.</p> <p>FC said she would ask Judith what information was in the Parish Office with respect to the water fountain on the riverside and the Cattle Trough.</p>	<p>AC/MC</p> <p>AC/MC</p> <p>FC</p>
4.	<p><b><u>Proposed letter to Owners</u></b></p> <p>The draft letter was discussed and comments given to AC for changes. JS wondered whether the lay person would know what permitted development rights were. It was agreed to make this clearer, also to transpose 'locally listed' in Para. 4; and refer to 'concerns' rather than 'objections' in the last paragraph, giving a deadline for a response.</p>	
5.	<p><b><u>NDHAs to be included in DNP</u></b></p> <p>AC enquired whether there were any further to be included in the Plan and it was agreed to just include those in the village centre, which are the 7 above and the Manor Hotel, The Datchet Pharmacy, possibly the Water Fountain on the Riverside depending on what information we can find, Hall Cottage, the 'Yacht Club' building (North Green and Patricxbourne whose present renovations were praised), and James Cottages. We discussed including St Augustine's but as this is not in the centre, it was agreed to consider this important building as part of a Local List.</p>	
6.	<p><b><u>Date of Next Meeting</u></b></p> <p>Wednesday 14<sup>th</sup> April 2021 @ 4.30 p.m. – monthly meeting.</p>	