

Datchet Neighbourhood Plan Steering Group

Meeting Minutes

Date & Time	Tuesday 23rd August 2022, 4.00 - 4.26 pm
Venue	Zoom Meeting
Attendees	Alison Crampin, Fiona Cryle and Jo Stickland
Secretary	Jane Simpson
Guests	Garry Thornton, RBWM

Agenda Item		Action
1.	<u>Apologies for absence and announcements</u> Marjorie Clasper	
2.	The zoom meeting was convened to discuss the examiner and procedures for the Datchet Neighbourhood Plan Reg 16.	
2.1	AC advised GT that we had discussed the examiners put forward and our first choice was Nigel McGurk (NMcG) of Erimax. The reasoning behind this was that he was highly recommended by our consultant and that he had examined Windsor's and Ascot's NPs so knew the area well and had had dealings with RBWM so also was familiar with the BLP. Our second choice would be David Hogger as he had examined Iver's NP. GT said that he would contact Nigel to see if he was able to undertake this and would let us know. We also asked GT to ask NMcG how long the examination might take.	
2.2	There was only £50 difference in the day rates between Erimax and IPE. GT said these costs could be claimed back from the government. FC asked for more details about the examination process. GT said it was done through written representations except if the examiner felt a hearing was needed, which GT believed wouldn't be the case here.	
2.3	Once the Regulation 16 Consultation has concluded, which is running from 5.9.22- 17.10.22, GT will check basic conditions and send everything to NMcG for examination in early November. GT thought this might take somewhere between 4-6 weeks. NMcG will then pass it back to RBWM/DNPSG. If the modifications are agreed, it will be presented to cabinet for approval and will then go to referendum. AC asked if it usually needs six weeks' notice to put an item on the cabinet agenda. GT thought so but also thought we could plan ahead with that. GT said RBWM is required to publish information about the neighbourhood plan 28 working days before the date of the referendum. Then 25 working days before the date of the referendum, they are required to give notice that a referendum is taking place and the date of the poll. (GT read this from the Locality Roadmap p30.) We discussed the timings as above, estimating roughly when we might have a referendum. As this might be in Spring, we commented on the upcoming	

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<p data-bbox="201 483 248 510">2.4</p> <p data-bbox="201 734 248 761">2.5</p> <p data-bbox="201 1093 248 1120">2.6</p> <p data-bbox="201 1200 248 1227">2.7</p>	<p data-bbox="336 271 1246 371">elections. GT said he hoped we'd have everything in place before then, and said he would try to provide an estimated timescale for the Plan from the Roadmap.</p> <p data-bbox="336 378 1246 445">JS advised that the next edition of The Link would be out at the beginning of December so perhaps that would be a good place to advertise again.</p> <p data-bbox="336 483 1246 685">AC asked if there was a 'Link Officer' at RBWM. Another local NP group dealt with a link officer who handled the correspondence between the examiner, the NP group and RBWM. GT believed it to be him but will ask his boss Ian Motuel. He would also ask about a Programme Officer which was needed for the Local Plan but he didn't think Neighbourhood Plans warranted such a person.</p> <p data-bbox="336 734 1246 1048">GT advised that David Wiles, Communications Team Leader, would be responsible for the posters and publicity and they would be happy to liaise with DNPSG on distribution. JSt. suggested the posters, copies of the Plan, etc, be left at Datchet Library as DPC was without a Clerk (although KJ will be providing some cover from September) and the DNPSG could put up the posters etc. David will also be drafting an article for the residents e-Newsletter. GT said he was pleasantly surprised at the Link's charge for an advert, compared to local press, especially as it targets the right audience. He said he would get it to Justine today.</p> <p data-bbox="336 1093 1246 1160">FC asked if there were any other NPs going through the process at the moment. GT said only Cookham which was in its early stages.</p> <p data-bbox="336 1200 1246 1267">GT agreed to keep in touch and said to contact him if there was anything further we needed to know.</p>	
<p data-bbox="201 1312 233 1339">3.</p>	<p data-bbox="336 1323 608 1350"><u>Date of Next Meeting</u></p> <p data-bbox="336 1373 392 1400">TBA.</p>	