

Meeting Notes

Date & Time	Thursday 4 April 2024, 4pm -5.30pm
Venue	Parish Office
Attendees	Alison Crampin, Marjorie Clasper, Jo Stickland, Cllr Ewan Larcombe
Secretary	Alison Crampin

Item	Description	Action
1	Apologies and announcements Apologies for absence received from Jane Simpson. No apologies received from other absent members. MC will not be able to attend meetings 14-24 April. AC took notes for this meeting.	
2 2.1	Notes 7 March 2024 were discussed. Item 1 was amended as JS had submitted apologies. These were then agreed. Matters arising <ul style="list-style-type: none"> • 5.0 Terms of Reference – see agenda item 4 • 6.3 The orchard project received £3k from RBWM (DAT11) • 6.5 Meeting with DPC Strategic Planning Group – see item 5 • 9.0 Digital/paper records - see item 7 Actions: <ul style="list-style-type: none"> • 6.3 Insurance for heritage assets (DAT4) to be monitored. • 10.6 Project planner runs to Regulation 16 2022 – this will need to be updated. 	* *
3	Housekeeping Email: All internal emails sent to NP and DNPSG email accounts have been filed. DPC email from Cllr Susan Young has been circulated. No other external emails received. Website: To add DMG details and notes to DNP website. Payment due in June for domain name (lanos) which was £20 last year. Also Weebly payment for hosting, this was £118 last year. Payment will be made on AC’s card and expenses submitted in due course. Funds: There has been no expenditure since last month. JSt will request bank statement in due course, mid-May/June.	AC JSt
5	Status of group/roles The Terms of Reference (ToR) were submitted and approved at DPC’s meeting on 11 March 2024. Item 3 of ToR states: “Roles on the DMG will include Lead Member, Deputy Lead Member, Treasurer, Secretary, Community representatives.” This was discussed with EL and the group	

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	<p>agreed to keep the same roles as for the steering group: Chair AC, Treasurer JSt, Secretary JS, Community representative MC, with oversight by parish councillors.</p>	
6	<p>Delivery of objectives/Working with DPC The group had agreed in March to ask to meet DPC Lead and Deputy Lead members in turn, to discuss the policies and non-policy actions which are relevant to their department. As DPC is setting up a Strategic Planning Group to deliver a 3-5 year forward plan, we had agreed to ask to meet first with representatives from that group. AC had written to Cllr Susan Young (SY) requesting a meeting with her as lead of the Group. SY is keen to meet but we need to pin down dates. (For reference, the list of SPG members in the parish office is as follows: Susan Young, Andrew Clemens, Ian Bacon, Tim O’Flynn, Steevan Glover.) Action: AC to write to SY proposing a meeting w/c 29 April or w/c 6 May (avoiding DVS dates) after 4pm.</p> <p>Old Windsor PC AC said that Cllr Jane Dawson of Old Windsor Parish Council told her that OWPC are using their neighbourhood plan all the time.</p> <p>DPC planning powers At DPC’s March meeting, AC said Cllr Davies claimed that all DPC planning powers had been taken away in 2015 and the Government had replaced them with Neighbourhood Plans. This was not queried or corrected at the meeting. In 2015, new permitted development rights were introduced. These had nothing to do with Neighbourhood Plans which were introduced earlier, under the 2011 Localism Act. Neighbourhood Plans have to respect existing legislation, including permitted development rights, as do Borough Local Plans, etc. The group discussed what little power a PC has on planning matters, despite extensive local knowledge, but commented on how NP policies do allow slightly more input than previously.</p> <p>Annual Parish Meeting DPC’s APM is on 22 April 2024. (Annual Statutory Meeting on 13 May). The ToR state that DMG will provide an annual summary of progress at the APM. This was discussed and it was agreed to present a brief summary. EL said we should mention the deterioration to the listed London Road Wall. Action: AC to request a slot in writing. Also in person at DPC meeting on 8 April.</p> <p>DPC Working Groups DMG is included on DPC’s April Agenda – to receive an update from the DNP DMG if necessary. Action To forward notes. March notes were forwarded to DPC after the last meeting.</p> <p>DPC’s Conservation Area Working Group The DNP Steering Group and Datchet Village Society used to be members of this group which has not met formally since 2019. DPC’s April Agenda includes the following item:</p>	<p>AC</p> <p>AC</p> <p>AC</p>

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	<p><i>“Conservation area working group. Can this group arrange a working group meeting asap and invite Community groups and public, to discuss Article 4 direction and further increases of protection to the conservation area and the possibility of extending the Conservation area eventually to add a further layer of protection to the historic village and its character.”</i></p> <p>At the March DMG meeting, we had rated protection of the conservation area/heritage as a priority, strongly supported by residents as outlined in the DNP. We had also been copied into a letter from a resident asking Cllr Buckley about the overdue review of the Conservation Area Assessment. It included a proposal for a Good Practice Charter for local businesses in the historic retail quarter of Datchet which is compatible and consistent with the aspirations, policy and guidance of the Design Guide and DNP. As yet, we have not been copied into any response.</p> <p>We discussed various issues related to extending the Conservation Area, and the lack of guidance on the management of the existing area.</p> <p>Action We agreed to ask DMG to be included on the CA group. AC also to ask during public questions at DPC meeting on 8 April.</p>	AC
7	<p>Planning applications, enforcement issues and appeals</p> <p>JSt has been monitoring these on a weekly basis and circulating new applications as they come in.</p> <p>Several DNP policies are relevant to the six applications which are currently on the list for the April DPC meeting:</p> <ul style="list-style-type: none"> • 24/0556/TPO Satis House, 47 Horton Road, SL3 9EP, fell Cedar tree. Strong objection. There is no report from an arboricultural specialist providing evidence of disease. The damaged limb could possibly be removed, saving the remaining tree. DAT2Aa is also relevant - this tree is a positive addition to the character of the area, opposite to the Sabatini Land local green space. • 24/00527 136 Horton Road, (next to Tesco) SL3 9HE. Single storey front/Side extension following demolition of existing garage. This is Flood Zone 3 - there is no Flood Risk Assessment • 24/00545 89 Ditton Road, SL3 9LX. Certificate of lawfulness to determine whether the two-storey rear extension is lawful. Already permitted under permitted development rules • 24/00613 39 High Street SL3 9EQ Tree pruning. No objection. • 24/00418 29 Horton Road, SL3 9EN. New ramp to front entrance door, part single- part two-storey side/rear extension and alterations of fenestration following demolition of existing elements. Flood Zone 3. Policies DAT10, DAT2A, DAT2B apply. • 24/00582 18 Penn Road, SL3 9HT. Flood Zone 3 so DAT 10 is relevant. Also DAT2 high quality design and character. Build quality was also discussed. <p>The comments from DPC’s lead/deputy member for planning are not yet on the DPC website for comparison.</p> <p>Enforcements</p> <p>These were discussed.</p> <p>24/50049/ENF There have been no updates on the earthworks at Poplars/Woollacombe. Action: Monitor</p>	

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	<p>23/50083/ENF “Captain Seddon’s” was due to be returned to its previous state by 4 March. Action: Monitor</p> <p>An enquiry had been made about a property in London Road operating as a B&B without a current licence. Action: Monitor</p> <p>Appeals 24/60033/REF 4 Castle Avenue. Single-storey front extension, single-storey rear extension, partial garage conversion, 1no. side dormer, enlargement and alterations of existing front and rear dormers and alterations to fenestration (retrospective). Action: Monitor 23/01063/LBC The revised application to build a hotel at Ditton Manor had been refused by a close vote on RBWM’s development panel. The reason given was that the proposed development is harmful to the significance of the listed buildings. Action: To monitor to see if this goes to appeal. The group was not aware of any updates to other current appeals.</p> <p>Whites Lane The DPC April Agenda includes the following item: <i>Whites Lane/permitted planning recommendation by RBWM - To call a public meeting to include press and public to discuss and debate the change of land use in a flood zone and green belt if there is a public interest.</i></p> <p>JSt explained that a plot of land had been sold recently and 2m fencing had been put up around the site, vegetation had been cleared and conifers trimmed. It is understood that there is concern about what the land will be used for. An enforcement request has been found on the RBWM planning website, below, but no details of a ‘permitted planning recommendation’.</p> <p>24/50086/ENF 25 March 2024: Formation of dropped kerb and alleged importation of hard standing materials.</p> <p>Planning decisions The disparity between RBWM Planning decisions and DPC objections/no objections was noted.</p>	
7	<p>Digital/paper records for archive JSt gave her records to AC who will add these to her own records and those given to her by MC and pass to DPC in due course. MC has kept a set of NDHA reports for future use.</p>	
8	<p>AOB EL has asked whether all the houses at the Myrke could be included under Datchet. Currently only numbers 115-129 are Datchet. This is not happening at the moment.</p> <p>EL said there would be an update on AL39 at the April DPC meeting.</p> <p>23/50259/ENF The listed London Road Wall is deteriorating. AC said she had been complaining about this on behalf of DVS for many years. On 5 March, Eleanor Lakew had asked Aaron Hitchen from Planning</p>	

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	<p>Enforcement to contact her with an update but this had not happened. She had copied in Cllr Buckley to her email.</p> <p>A large old tree had been felled in Ditton Road.</p> <p>River Thames Scheme Channel 1: EL said RBWM has written a letter to DEFRA requesting reinstatement of Channel 1, paid for out of central funds. Parish Councils to counter sign.</p> <p>EL said he thought the Recreation Ground Culvert will go ahead eventually. It was pointed out that the EA is generally opposed to culverting.</p>	
	<p>The meeting finished at 5.30pm.</p> <p>Next meeting and venue to be confirmed</p> <p>AC to check when SY is available w/c 29 April or w/c 6 May (avoiding DVS dates) after 4pm.</p>	