

Meeting Notes

Date & Time	Thursday 5 th August 2024 4.15 – 5.15 p.m.
Venue	Datchet Parish Council Offices
Attendees	Alison Crampin, Jo Stickland, Cllr. Ewan Larcombe and Parish Cllr. Darren Sanders
Secretary	Jane Simpson
Guest	

Agenda Item		Action
1	<u>Apologies for absence and announcement</u> MC unable to attend. No apology from Tim O’Flynn. No announcements.	
2.	<u>Notes and Matters Arising from the last meeting held on 7th August 2024</u> Item 7. DPC had given approval for DMG to work on Conservation Area Guide. Item 9.1 – AC advised that Swallows Flight in Deep Field is up for sale. The estate agent’s particulars had not made reference to their wall being a listed structure in desperate need of repair. Their 80ft section is the worst. Item 9.2 – Montrose Avenue verges – AC had been along to see the awful state. EL said it was RBWM land. AC will notify Highways. (Ref TRE000239) Notes agreed – AC signed.	AC
3.	<u>Housekeeping</u> (emails, website, funds etc.) No emails received. AC posted July notes on the website. No change to Finance.	
4.	<u>Planning Applications and Enforcement Issues (JSt.)</u> Current planning enforcement/applications include:- <ul style="list-style-type: none"> - 42 Lawn Close – previous PA refused due to lack of flood risk assessment – same applied. This property is in Flood Zone 2. DAT10 Flooding applies, also BLP policy NR1, and NPPF para 173 - 113 Montagu Road – DAT2 Design & Character/DAT10 flooding. House is in FZ2, rear of garden in FZ3 - 23 The Avenue – Conservation Area. DNP DAT2 applies. Also DDG Chapter 4 Design Detailing, 4.3 Roofs & External Details. The property is in a DDG Character Area ‘River Connections’. AC advised this building could be viewed as a Non-Designated Heritage Asset – see Datchet History website for information about its history: https://datchethistory.org.uk/streethouses/the-avenue/the-maisonette-old-leigh-court-23-25-the-avenue/ 	

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	<ul style="list-style-type: none"> - 69A Penn Road – FZ3, DAT 10 applies but replacement conservatory has the same footprint. <p>Appeals</p> <ul style="list-style-type: none"> - 10 Castle Avenue - Dismissed. - 18 Penn Road – Inspector will be making site visit. AC advised that this property was once the home of a WW1 soldier, James Lewin. <p>Miscellaneous</p> <ul style="list-style-type: none"> - 14 Eton Road – The front door to the property is now permanently wide open, as well as all the windows. AC agreed to notify RBWM that the house appears to have been abandoned. It could be classed as an NDHA. (Ref ENV000232). - Hardware House – The Enforcement matter regarding advertising consent had been dropped but issues related to planning were still outstanding. EL has called in the most recent application. It is not on the 10 September agenda for the Windsor & Ascot Development Management Panel. AC had commented on the application so she should be invited to speak. Meanwhile, there are 3 dustbins and 2 A-boards outside Hardware House on the pavement in the Conservation Area. JSt has reported the dentist’s A-board. AC to notify Highways of the others (Ref PAV000048) - 4 Link Road – First application 24/00243 for rear extension approved. Second application for Certificate of Lawfulness of Proposed Development 24/01475 was refused, planning permission would be required. This was for a side extension towards the front of the house. The owner had gone ahead and built the extension. AC will notify enforcement. (Form submission 36593) - The so-called “Horton Road Industrial Zone” – several matters still outstanding with RBWM enforcement. <p>JSt’s spreadsheet was gratefully received by DS as it helped formulate DPC’s responses. AC said it would be good if DPC’s responses could refer to specific DNP policies and DDG guidance so the planning officers knew which issues were of particular concern, rather than referring to both planning documents as a whole.</p>	<p>AC</p> <p>AC</p> <p>AC</p>
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.2.1</p>	<p><u>Heritage/Conservation Area</u></p> <p><u>Datchet Conservation Area (CA) guide -content and process</u></p> <p>AC had circulated CA guides from different areas. She had drafted some notes from these for a Datchet CA guide which were gratefully received. AC has spotted some missing areas and proposed to include them, then email to all for input/comments.</p> <p>We discussed producing a longer guide online and using information from that to create a shorter leaflet with the key points which directed readers online for more information. This leaflet could be delivered to residents in the Conservation Area. DS wondered whether we should have a separate leaflet for shops and businesses. It was agreed to start first on the longer guide. AC proposed that we ask Chris Bowden from Navigus for his advice on the content and enquire what his fee would be to do that. It was agreed that this was a good idea which we would return to when we reached that stage. AC to draft a set process for the development of the guide, building in approval stages. DS asked for links to Listed Buildings and NDHAs to be included. The number and types of illustrations were discussed.</p> <p><u>Listed buildings and structures (wall and chapel)</u></p> <p>No further progress on repairs to wall.</p>	<p>AC/All</p> <p>AC</p>

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5.2.2	Listed Cemetery Chapel. AC told DS that decorative tiles above the chapel door were being eroded by rain water which was coming through the coping stones. Also that there was something which needed securing at the top of the front gable; there used to be a sign warning of the danger of falling masonry. DS said Cllr C Wise had spoken to him about both. AC also mentioned that the replacement mortar between the edge of the roof and the gable ends was cracking and that the correct materials needed to be used. Listed Building Consent may be needed for any work. DS said he had this in hand and has contact details of specialist contractors. He also mentioned a hole in one of the plain windows which JSt and AC thought had been there a long time. AC told DS that DVS has a lot of information on the stained-glass windows and had held open days there for residents to view them. DVS also purchased the artwork for the rose window.	
5.2.3	AC asked if DS as LM for Properties was responsible for the Crucifix (an NHDA in the DNP) on London Road as the DVS is asking DPC for permission to undertake a survey. DS advised it was DPC and that it would be discussed at Monday's meeting.	
6.	<p><u>Working with DPC and other stakeholders to deliver DNP/DDG objectives.</u></p> <p>6.1 <u>Next invitee</u></p> <p>It was agreed to wait until a Lead Member for Highways had been appointed by DPC and hopefully send him/her an invitation to attend our November meeting. We could perhaps invite two councillors at once.</p> <p>6.2 AC had attended the latest meeting of the Datchet to Hythe End Flood Improvement Measures Community Liaison Group and had circulated her notes to the DMG. The DHEFIM CLG had introduced two options: the orange option – RTS Channel 1; and the purple option – flood walls and embankments/bunds. This is relevant to DNP as the Sumpstermead and Southlea bunds are included in the DNP and Appendix C. There was also a lot of feedback from residents on flooding. EL felt both options were non-starters. JSt suggested that the EnvironmentAgency also needed to focus on all the smaller watercourses which would improve the whole area, e.g. The Myrke ditch. AC said it would help if they could assess which ditches needed conveyance capacity and which served as soakaways.</p> <p>6.3 AC advised that Cllr. Ian Thompson was organising a visit from EA to Datchet to survey the area. AC had asked to attend but had not had a response. JSt. said she would also like to attend. AC to email IT. (Sent 5/9/24)</p>	AC
7.	<p><u>Publicising progress/delivery</u></p> <p>It was agreed that AC should put an update on the DNP website advising of the proposed Datchet Conservation Area Guide.</p>	AC
8.	<p><u>AOB</u></p> <p>8.1 EL advised that a meeting with solicitors has been arranged for tomorrow with respect to the Land at Mill Place, and that it will be further discussed at Monday's DPC meeting.</p>	
9.	<p><u>Date, Time, Venue of Next Meeting</u></p> <p>Clerk to send planning addendum to DMG 4/10/24. Feedback due 9/10/24. DPC meeting 14/10/24. Arrange DMG meeting for either Fri 4 or Mon7 Oct 2024 – TBC.</p>	AC