

DATCHET NEIGHBOURHOOD PLAN STEERING GROUP – Wednesday 9th August 2017

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| Venue | Datchet Parish Council Office. |
| Time | 7.30 pm |
| Attendees | Jo Stickland (JSt) Marjorie Clasper (MC) Jane Simpson (JS) Ewan Larcombe (EL) Alison Crampin (AC) James Lawrence (JL) Sandra Needham (Secretary) |

| Agenda Item | | Action |
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| 1 | Apologies from Fiona Cryle | |
| 2 | Minutes of the meeting of 19 th July approved, with amendments: Item 3 Nick Goddard not AC to help with circulating leaflets Item 6 remove word “legal” ; AC to write letter, not produce a document. Item 7 EL suggested extra removable logo for NP to be used on any gazebo. Jo and DP to report back Item 8 evidence will be put on website by AC Item 10 AC ‘s report to be circulated reference RBWM | |
| | Matters arising: BLP deadline extended to 27 Sept and comments will be accepted for any aspect of the plan. EL said Simon Dudley was wrong to say comments could only be made on legal process, and this had been corrected; this made it open for personal comments. EL was concerned about the timing. Reg 18 consultation took place over Christmas holiday, and Reg 19 over the summer holidays. JS commented that people could still object to the proposed housing in Datchet. AC queried where the Datchet sites were positioned on the Borough listing. EL believed that Cllr Grey would know. | |
| 3 | Decision taken that the agenda did not reflect the requirements of the meeting and would be varied, as reflected below. | |
| 4 | Treasurer’s Report Transactions not yet transferred from DPC to NP. £19,089.95 plus £6,000 to be transferred, with a further allocation from RBWM of £13,300 with just over £6 in interest. 5 payments out so far for printing, survey and stationery. Spent £210. | |
| 5 | Financial Regulations a) Increase individual allowance from £100 to £250. Not yet know if Group is included in DPC Risk Management, but probably it is the case. Signed off as a Pink Sheet by DPC. b) AC asked for expenses procedure – agreed this was not necessary as long as there was an adequate paper trail. Technically up to £250 spend with only receipts, check with RFO before incurring expenses. c) Mileage Refund at the government rate at the time. d) AC asked how to pay for the proposed gazebo. Recommended that because of VAT the order should be placed through DPC office. e) Draft Financial Regs to be given to Nick Goddard to have a final look. | SMN |

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| 6 | <p>Evidence No more movement at the moment. JS expressed the need to set up Topic Groups to move forward. Noted that Janet Kennish had sent map of areas of deprivation. JSt noted that Police UK shows a slightly different picture. MC has undertaken to start on the natural environment. She requests any good pictures of Datchet’s open spaces. Ewan Agreed to supply pictures. EL will undertake to provide pictures, so MC to send a list of what she requires Concern expressed about the size of picture files, JSt undertook to sort this. JSt to email Cllr Grey to discover where Datchet is ranked on suitability of sites</p> | EL / MC JSt JSt |
| 6 | <p>Chair FC’s availability limited, but no one else offered to be Chair. Decision to keep the group going with JSt and MC taking over when necessary. There is a need for one person to liaise with John Slater – AC agreed to undertake this role.</p> | AC |
| 7 | <p>Survey This was closed 31st July. 193 on line responses, 59 from schools. Now necessary to collate with numbers and quotes. AC will type in the paper responses and work on-line responses. Members will redo their reports under the same headings where possible. Topic Groups will find out what people are saying. SMN to check size of dropbox file for next meeting.</p> | AC SMN |
| 8 | <p>Vision Statement AC sent out an email and sample vision. JS asked what we wanted the NP to do. EL suggested “to retain Datchet as a village and as a better place to live and work”. EL made comparison with Wraysbury, and there was an opportunity to be taken for the east end of Datchet. ‘Maintain Datchet as a village ‘and ‘Keep the village character of Datchet’ were also suggested.</p> | |
| 9 | <p>Possible Topic Groups Evidence obtained to prove popular topics: Conservation Area – no clear guidance. Suggestion to mark the limits of the CA in situ Housing Businesses Infrastructure Green space protection</p> | |
| 10 | <p>Meeting with John Slater JSt to have milk etc in the office for meeting at 5.30pm JSlater has been notified of web site, survey results, graphs etc. Need to do Vision and Topic Groups. EL pointed out that JSlater was involved with Horton & Wraysbury Plan which is not yet submitted.</p> | |
| 11 | <p>The Link AC has submitted an article. Invite Robert Paddison to SG meetings when we needed information.</p> | |
| 12 | <p>Expansion of Group It was decided Nick Goddard would be formally invited to be part of the Steering Group</p> | SM to send email |
| 13 | <p>Any Other Business EL pointed out the new train schedules, with longer trains 12-14 carriages with 4 trains per hour. Need to lobby for longer platforms.</p> | |

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| | <p>AC to have planner listing what has been done – feed through to Fiona for update MC to liaise with Debbie Playle of Radian re housing in the village. Update for DPC in September with written report Locality – AC checked what they had to offer. They can give grants and provide training courses. They will fund planning consultants and housing needs surveys. JSt reminded the meeting that we could piggy-back on the Borough surveys. EL remarked that although he had lived in the village for 40 years, his children could not remain there. Locality Champion – Questions outstanding - Could we just ask Jane Dawson questions from time to time?</p> | <p>FC AC / MC</p> |
| 14 | Date of next meeting Wednesday 13 th September 2017 | |

| Action list | |
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| SMN | Email Nick Goddard with Financial Regs and formal invite Check Dropbox size |
| EL | Pictures of natural environment to be given to MC |
| JSt | Email Cllr Grey ref Datchet’s standing in site ranking |
| AC | Liaise with John Slater. Type up paper responses and online survey |
| NC | To liaise with Radian |
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Note: Meetings for the remainder of the year will be held on the third Wednesday of each month. Hence, the scheduled meetings will be:

**October – 18th November – 15th
December – 13th**