

DATCHET NEIGHBOURHOOD PLAN STEERING GROUP – Wednesday 19<sup>th</sup> July 2017

<b>Venue</b>	Datchet Scout Hut
<b>Time</b>	7.30 pm
<b>Attendees</b>	Marjorie Clasper (MC) (Chair) Jane Simpson (JS) Ewan Larcombe (EL) Alison Crampin (AC) James Lawrence (JL) Sandra Needham (Secretary) Nick Goddard

Agenda Item		Action
1	<b>Apologies</b> received from Jack Goldie, Aimee Woodley, Fiona Cryle, Jo Stickland Introduced to Nick Goddard who might be able to help.	
2	<b>Minutes</b> of the meeting of 22 <sup>nd</sup> June agreed	
3	<b>Fete</b> – interim survey results were on display to whet public interest. EL reported that Rev Wyard said he was unaware of the NP – perhaps necessary to personally approach leaders of groups. Approx 100 leaflets remain, so JS will do Eton Road with MC and NG circulating the rest	JS, MC,
4	<b>BLP Reg 19 meeting.</b> Residents must respond to BLP by 25 <sup>th</sup> August 2017. AC compiled a report on the meeting. This will be circulated to the Steering Group, and full DPC will be briefed.	
5	<b>Survey updates.</b> The proportion of men to women is improving, and the age range is good. Survey Monkey subscription ends 2 Aug, so survey will be closed at end July to allow for stragglers. There is a need to standardise the results and to see how they can be used by Topic Groups.	
6	<b>John Slater.</b> £18,000 is available to get the plan completed. A consultant will be necessary to ensure all requirements are met. Jo has contacted John Slater. EL commented that JS was involved with the Wraysbury Plan which has not yet been submitted. JS will be at the next meeting, and AC will draft a letter for him prior to the meeting. <b>Locality champions</b> – Lorraine Hart deals with community build, and give training courses. FC will discover more about what is available.	AC FC
7	<b>Display boards.</b> It was suggested that the Group bought their own boards. JS is purchasing gazebos for DPC so would look at possible savings from buying together. Banners cost approx. £30-£45 so might be a useful addition, or larger panels can be obtained for £90. No decision until JS has reported on pricing. EL wondered if the DPC logo would be worthwhile, and suggested an extra removable logo for NP.	JS
8	<b>Website.</b> Reg 19 will be put on Useful Links. Evidence will be added to site by AC, with extra evidence required on businesses. More use of Facebook for interim results – say thank you to contributors.	AC
9	<b>The Link</b> Deadline of 10 <sup>th</sup> August – will use feedback from the children and survey. Will mention topic groups for the way forward.	AC
10	<b>Call for sites</b> from RBWM. Published during and prior to BLP but have to keep door open. AC to circulate report ref RBWM	AC

**DATCHET NEIGHBOURHOOD PLAN STEERING GROUP – Wednesday 19<sup>th</sup> July 2017**

	<p><b>Gipsy and traveller NP</b> – Accommodation assessment being undertaken, closing date of 28<sup>th</sup> July. Next DPC Planning meeting to discuss request to store vehicles – the land has already been flattened. RBWM wants input from “stakeholder” organisations but this NP has no involvement.</p> <p>EL pointed out that Datchet has 16 of the 25 pitches in the Borough.</p>	
11	<p><b>Any Other Business</b> Need to formalise finances and complete Financial Regs. Maybe Nick Goddard could assist with this.</p>	
12	<p><b>Date of next meeting</b> 9<sup>th</sup> August, 7.30 in the Parish Office</p>	

<b>Action list</b>	
FC	Talk to Locality Champions
JS	To report on costs of gazebos
AC	To prepare document for John Slater. To produce draft for The Link

**Note: Meetings for the remainder of the year will be held on the third Wednesday of each month.**

**August – 16<sup>th</sup>                      September – 20<sup>th</sup>                      October – 18<sup>th</sup>**

**November – 15<sup>th</sup>                      December – 13<sup>th</sup>**