

**DATCHET NEIGHBOURHOOD PLAN STEERING GROUP – Thursday 22<sup>nd</sup> June 2017**

<b>Venue</b>	Datchet Parish Council Office.
<b>Time</b>	7.30 pm
<b>Attendees</b>	Fiona Cryle (FC - Chair) Jo Stickland (JSt) Marjorie Clasper (MC) Jane Simpson (JS) Ewan Larcombe (EL) Alison Crampin (AC) Janet Kennish (JK) James Lawrence (JL) Sandra Needham (Secretary)

<b>Agenda Item</b>		<b>Action</b>
1	<b>Apologies</b> No apologies for absence	
2	<b>Minutes</b> of the meeting of 17 <sup>th</sup> May approved	
	<p><b>Matters arising:</b>                      Thames Valley has a display board, and a second one is in the Hall. Both to be used at the Fete.                      Sailing Club open day had leaflets prom , but not a great response                      BBQ for British Legion has been cancelled  <u>Volunteers</u> – FC met with Jack Goldie who could come to meeting to see what he could do. Nick Goddard in France until mid-July.  <u>Robert Packham</u> MC has emailed him proposing informal meeting for volunteers and to come along to the Fete in the meantime.                      MC no response from Cherie Burr despite another email</p>	MC
3	<p><b>Analysis of Like/Dislike/Keep/Change</b> results  <u>Likes</u> Community spirit, green spaces, location, recreation grounds  <u>Dislikes</u> traffic, speed, third runway, antisocial behaviour, absence of police  <u>Change</u> traffic calming measures, real shops – suggestion of Farmers’ Market want Post Office.                      Getting more men to complete surveys – was 30/70 now 40/60                      Changes data will go onto the web site next week and the keeps will be added after the fete.</p>	
4	<p><b>Like/Dislike end date and leaflet drops</b> Have 1,000 more leaflets with Survey Monkey link. Survey results show streets and seems a good spread.                      Tesco. MC and EL to liaise about another session in week of 26/6.                      Railway Station. FC and AC to do next Wednesday. Time to be agreed.                      We should try and fit in another Tesco session in the week of 3/7                      Vintage Cars on Green – day after the Fete. FC and EL will be there.                      JS will do a letterbox leaflet drop around Ruscombe Gardens.                      JSt is going to a Neighbourhood Watch meeting at the Scout Hut on 29/6 and will distribute some leaflets.</p> <p>(MC is away 4-15 July, JS is away 28/6-12/7 and FC away 3-10/7)</p>	
5	<p><b>Evidence</b>                      JK explained that feedback from the survey is Phase 1 of evidence gathering. Phase 2 is developing the evidence base (as outlined in the Locality Roadmap Worksheet 5). JK, MC, AC and JS are gathering evidence. JK outlined the progress to date.</p>	

The main subject headings are:

**Demographic profile** (JK) of the local population, from the Datchet Ward Statistics and other sources.

**Local employment and industries/retail centres** (AC) This will look at local employers, industries and trends; how much employment is local; transport links are to employment areas; whether local skills match employment opportunities; rate of business start-ups, retail floorspace, vacancy rates, nature of retail provision, night-time economy (eg pubs, restaurants, venues), catchment area, rental values, trends (growth/decline), proximity to other centres.

A list of Datchet businesses is on the DNP website. It was suggested that Jack Goldie might be able to offer advice. Currently the biggest employer in Datchet is Computer Associates although it was questioned whether this is for sale.

**Natural environment and special landscape designations/Land use and planning** (MC) This will look at landscape and other designations such as Green Belt, Conservation Area, and tree preservation orders, etc; key natural features such as woods, rivers and quality of agricultural land; major land owners, land uses, existing planning permissions, ground conditions, derelict and contaminated land, land values and house prices (these will be important when considering viability).

JL suggested that Tony Carey could perhaps be of help with land values, etc.

**Housing** This will assess the number of dwellings, types of accommodation, tenure (local authority/social housing, private rented, owner-occupied), household size, vacancy rates, proportion of unfit stock, rate of new build, age of stock (pre-1914, inter-war, post war, modern).

**Transport** (JS) This assesses the capacity of transport network, public transport systems and hubs, facilities and safety for pedestrians and cyclists, car-parking, proximity of major transport routes (motorways, railway stations, A roads).

There was some discussion about the inadequacy of the local bus service. Sustrans was suggested as a source of information for cycle routes. CrossRail/Elizabeth Line was also mentioned. It was acknowledged that the DNP is limited in what it can do about traffic.

**Historic environment** (JK) This lists heritage designations such as listed buildings, conservation areas, character appraisals.

JK has asked to meet RB Conservation Officer to see how we can work together. Awaiting response. JK noted that the Chemist's is of historic interest.

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6	<b>Next subject</b> - Surveys stop after Village BBQ, but evidence gathering ongoing. Need to think about contacting a Project Manager so we have someone as Phase 2 ends. JK remarked that the Wraysbury Plan was all right so maybe use John Slater. Mc and FC remarked they had spoken to Sheila Russel (a local planner) who had worked with him and recommended him. JS to contact him for availability date. JK said we should not try to move on to Phase 3 without advice.	JS
7	<b>Fete</b> DPC and DVS have stalls next to each other – good idea to be with them. NP stand should have logo and some results, plus a board with the children’s responses. Scott Salmon of EA might be there. No rota – just cover as necessary FC to ask Kate for Gary’s presentation.	FC
8	<b>BBQ</b> 15 <sup>th</sup> July on Greens 1pm to 5pm.	FC, JS, EL
9	<b>Borough Consultation</b> limited to soundness and legality of Reg 19, for 8 weeks to 25 <sup>th</sup> August. Many areas such as new primary school, surgery, cycle tracks to be dealt with. Maybe DPC should mention this in The Link.	
10	<b>Web Site</b> All agreed it is good. Facebook admin now AC and JK helping JL	
11	<b>Locality</b> FC contacted John Wilkinson, who said he could not be involved because they don’t deal with a Parish Council. She has explained we aren’t DPC and repeated request for help. Will discuss further.	
12	<b>Any Other Business</b> EL asked about the cost of the web site – no more than £130, maybe less. EL to request two further footpaths – embankment included. Borough rep will walk them with EL. Since Denny Loveridge had still not attended a meeting it was agreed to delete his name from the steering group. FC asked everyone to complete a sheet giving name, and contact details to share on the SG	
13	<b>Date of next meeting</b> 19 <sup>th</sup> July, 7.30 in the Parish Office	

Action list	
FC	Ask Kate for Gary’s presentation
JS	To contact John Slater ref availability to meet
MC	To make contact with Cherie Burr

**Note: Meetings for the remainder of the year will be held on the third Wednesday of each month.**

July – 19<sup>th</sup>                      August – 16<sup>th</sup>                      September – 20<sup>th</sup>                      October – 18<sup>th</sup>  
 November – 15<sup>th</sup>                      December – 13<sup>th</sup>