

DATCHET NEIGHBOURHOOD PLAN STEERING GROUP – Wednesday 15th March 2017

Venue	Datchet Parish Council Office.
Time	7.30 pm
Attendees	Fiona Cryle (FC - Chair) Jo Stickland (JSt) Marjorie Clasper (MC) Sandra Needham (Secretary) Jane Simpson (JS) Peter Hough (PH) James Lawrence (JL) Ewan Larcombe (EL)

Agenda Item		Action
1	Apologies from Alison Crampin and Denny Loveridge	
2	Minutes of the meeting of 20 th February approved.	
	<p>Matters arising FC was in touch with Robert Paddison, who is to reschedule the training course specifically for Datchet. The Document from Helen Steward on affordable housing is now on Dropbox.</p> <p>JK (Janet Kennish) has produced a summary of the Borough’s documents. To be worked on – MC community infrastructure, JK on statistics for circulation and , AC to complete analysis of businesses.</p>	JK MC AC
3	No Declarations to be signed at this meeting	
4	Admin Queries – Call for additions to the web site, especially connected with topic group lists	
5	<p>Margaret Morgan. Discussion to update on emails received ref Bray and Ascot and the Sunnings Plan concerns . It was felt that the problem of Local Plan overriding any Neighbourhood Plan has been known for some time, and may well affect Datchet. EL stated that both Wraysbury’s Plan and the Horton Parish Council plan were experiencing problems. Although these problems were recognised the decision was made to ask Margaret to keep us informed, but that would not be making any active contact or be involved in her consultations. As an aside MC gave an update on the Borough Plan. They are still collating the 6000 responses, but complications have arisen because of discussions with Slough. It is hoped to complete by 10th April. JL mentioned Tony Carey’s letter and is prepared to talk it through if required. This may happen when the Infrastructure Plan is available.</p>	
6	WI Consultation – The NP leaflet was distributed, along with the Like/Change etc response sheets. There was a lot of interest shown generally. A box will now be placed in The Bridge to collect them and get word around the village.	
7	<p>Other Consultations –</p> <ul style="list-style-type: none"> a) Put something on during Cub/Beaver nights b) School gates – JK will talk to the children or the PTA c) Tuesday Night at the Pub d) Brownies e) Cemetery Chapel – 9th April Open day already arranged f) DVS AGM – 26th April. Ask JK to put in a mention g) Easter Sunday – have presence during the Easter Egg Hunt h) Library has agreed to have a display <p>These basic consultations will end in April</p>	<p>JSt to arrange JK JL</p> <p>FC to arrange</p>

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	JSt volunteered to present at a Churchmead school assembly FC to talk to head of Datchet Primary School to see if we can use school bags EL offered TV screen for use in chapel if required	JSt FC
inf	Posters & Leaflets – General opinion that they were very good. Comment pages should be stapled to the leaflet and a note to Drop in the Box, or return to The Bridge. 1,000 of each to begin with. EL expressed concern about the flood scheme, that is will be rubber-stamped before being corrected. Chapel leaflet to go on Datchet Eye – 25 th March. JL will do IT for Eye and Facebook a/c.	JL
9	Financial Regulations – Not yet completed	FC to check
10	Schedule of meetings - stay with third Wednesday of the month	SMN to send
11	Web site and Survey Monkey – to be kept updated and report next meeting	SMN / AC
12	Any Other Business – What is to be done about the businesses? NP concerns overlap with the DPC Working Party on Village Centre. DVS has a representative on the working group. Might be worth approaching Lead to ask if and MC could give a presentation on our issues. Also ask if they are collating evidence on the CA that could be forwarded to the NP group. AC doing an appraisal of businesses, ready for next meeting. EL explained there were some changes in RBWM which meant that Burbage had gone and Simon Dudley was on the National Housing Group.	MC AC
13	Date of next meeting – Wednesday 17 th May	

Action list	
JK	To produce a summary of Borough documents Talk to PTA and/or primary children (Datchet St Mary's school)
MC	Continuing work on Community Infrastructure
AC	Complete analysis of local businesses Survey Monkey results Liaise re web site
JSt	Arrange for leaflets to go to Cubs & Beavers Arrange for presentation at secondary school assembly
FC	Liaise with Easter Egg Hunt Talk to primary school head about putting leaflets into school bags Check re financial regulations
JL	Arrange Datchet Eye involvement
SMN	To send schedule of meetings Update web site