

Minutes of the Inaugural Meeting of the Datchet Neighbourhood Plan Steering Group (DNPSG), 22nd November 2016

Venue: Datchet Parish Council Office

Time: 8.00 pm

Attendees: Jo Stickland (JS), Fiona Cryle (FC), Alison Crampin (AC), Marjorie Clasper (MC), James Lawrence (JL).

Apologies: Ewan Larcombe, Peter Hough

AGENDA

1. Appointment of roles and responsibilities:

Chair – Fiona Cryle.

Proposed by Marjorie Clasper, Seconded by Alison Crampin. All agreed

Secretary – It was proposed that for the time being the role would be shared amongst the members of the steering group. Proposed by Fiona Cryle, seconded by Jo Stickland. All agreed.

Treasurer: Jo Stickland.

Proposed by Fiona Cryle, seconded by Marjorie Clasper. All agreed.

MC to act as minutes secretary for this meeting.

2. Constitution for DNPSG

The members reviewed a draft constitution which had been prepared for the initial Datchet, Horton, Old Windsor and Wraysbury Neighbourhood Plan Steering Group in 2012/3. This followed a Neighbourhood Plan Application from DPC made in December 2012.

The group members revised and up-dated the document. *AC will amend for approval at the next meeting*

3. DPC 2014 NP Questionnaire

This DPC questionnaire had been delivered to every household in Datchet. Although the responses had not been properly analysed, the following points could be noted:

- Most of the responses were from the Age Groups 41-75, rather than from a good cross-section of the community.
- Many people thought that there should not be any more development in the flood plain and Green Belt.

- If there was any housing development, it should be smaller houses and starter homes.
- A sizeable number thought that the Conservation Area was important
- Crime and safety issues were important to people but were not strictly NP planning issues.

4. Finance

The DNPSG has a bank account. We are awaiting the next grant of £13000 from the Borough. *FC has asked Jesse if he can help facilitate this.*

5. Job Description of Project Manager

JS will contact Jane Dawson (Old Windsor) and Margaret Lenton (Wraysbury) to ask them for assistance with details of project managers, job descriptions and costings.

6. Conservation Area.

Which committee is the strategic lead? Defer discussion to next meeting

7. A Vision Statement for Datchet

There was a discussion about how we could raise awareness of the revived NP in Datchet, interest more people in the process and capture local views on a 'vision' for the plan. It was proposed that we try to join in with a 'Flood Awareness Event' which was being planned for the village in January. This would also coincide with the launch of the Borough's Consultation on the Local Plan, and this was likely to provoke much interest due to the possible allocation of 300+ houses on either Green Belt or flood plain land. Should this event take place, there was an opportunity to publicise it at the Christmas on the Green on December 3rd when JS would be 'switching on the lights'.

8. Timelines.

The group would address the borough pro-forma for a timetable at the next meeting.

AOB:

FC enquired if the DNPSG e-mail address was up and running.

JS agreed to check this with the DPC, and also if a link to DNPSG had been set up on the DPC web site.

Date of next meeting: Wednesday 14th December, at 7.30 pm, Parish Office. RSVP.