

Datchet Neighbourhood Plan Steering Group
Datchet Design Guide Supplier Response Review Meeting - Meeting Minutes

Date & Time	5 th January 2019. 4.30pm
Venue	Datchet Parish Council Office
Attendees	Fiona Cryle (Chair), Marjorie Clasper, Jo Stickland (Treasurer), Jane Simpson, Ewan Larcombe, Nick Goddard, Alison Crampin

Agenda Item		Action
1.	<p><u>RBWM's Requested Scope Change</u></p> <p>Fiona explained that Vicki Gibson at RBWM had requested that work related to the three new development sites in Datchet was taken out of scope for the Datchet Design Guide whilst RBWM carried out some further flooding work as requested by the Planning Inspector in association with the Borough Plan.</p> <p>The Steering Group discussed whether it would still support the Design Guide work with this change of scope. The majority of the Steering Group supported continuing. Reservations were expressed by Nick (who did not understand what the Datchet Design Guide would achieve) and Ewan (who felt that there was too much uncertainty around other related RBWM projects at the moment) were discussed before making the decision to proceed.</p> <p>Fiona will clarify with Vicki whether the whole £20,000 funding for the Design Guide was still available for the reduced scope project.</p>	Fiona
2	<p><u>Review of Supplier Responses</u></p> <p>Responses to the Request for proposal were discussed and all were found to be credible and worth pursuing. The suppliers will be contacted to explain the reduced scope once the funding position was established.</p>	Fiona