

Datchet Neighbourhood Plan Steering Group

Meeting Minutes

Date & Time	Thursday 23 rd June 2022 4.00 – 4.40 p.m
Venue	Zoom Meeting
Attendees	Alison Crampin, Jo Stickland, Marjorie Clasper & Ewan Larcombe
Secretary	Jane Simpson
Guests	None

Agenda Item		Action
1.	<p><u>Apologies for absence and announcements</u></p> <p>David Buckley and Fiona Cryle sent apologies.</p>	
2.	<p><u>Minutes and Matters arising</u></p> <p><u>11.5.22</u></p> <p>5.1 CB had replied informing us that Steering Group Members could comment on the Reg. 14.</p> <p>7.1 AC had asked Garry Thornton for RBWM’s timescale but was still waiting to receive an answer.</p> <p><u>18.5.22</u></p> <p>AC had forwarded the Radian list of properties to JSt.</p> <p>Both minutes were then approved.</p>	
3 3.1	<p><u>Housekeeping / Declaration of Interests Forms</u></p> <p>JS said that the housekeeping was up to date.</p> <p>All were happy with the Declaration of Interests Form AC had devised and AC said she would email it out for all to complete.</p>	AC
4. 4.1	<p><u>Treasurer’s Report</u></p> <p>JSt had circulated the accounts and advised that they were up to date and had a balance of £9309.90 as at 16.6.22. It was understood that CB and SM would be seeking more fees shortly.</p> <p>AC said our Finance Regulations required us to review annually the effectiveness of the system of internal control. JSt advised that purchases are approved in advance and, where required, three written quotations are provided. DPC also approve and check the payments and our records tally with theirs. It was agreed the system was effective.</p>	

<p>5.</p>	<p><u>DPC & Regulation 16 Agenda</u></p> <p>CB had reviewed the Consultation Statement and made the following suggestions:-</p> <ul style="list-style-type: none"> (i) The matrix in Appendix C uses the ‘SC’ and ‘OC’ codes to identify the particular body or individual making the representation. It would be helpful to give a table saying which body or individual each code relates to. For any members of the public, they can just be identified as ‘Resident’ (ii) SC4 – Thames Water – Despite the prevalence of water in and around Datchet, it is a precious resource that needs to be used efficiently. Climate change is placing increased pressure on water resources due to the increased incidence of drought during our summers. Development should therefore be designed to be water efficient and reduce water consumption. Building regulations require this to be enforced by way of a condition. EL asked for the quality of water to be a point too. It was explained this section was about water efficiency and re-use of grey water, etc. (iii) RBWM comment on DAT7 ‘Proposals for development on any Local Green Space will only be permitted in very special circumstances’. (iv) CB also supplied the new title and advised that the pages on Reg 14 should be deleted from the Reg 16 version. <p>AC advised that she had made the suggested changes. It was agreed to attach the 5-page project planner to the Consultation Statement.</p> <p>It was now agreed that we were ready to go to DPC to seek their approval to go forward to Regulation 16. EL said he would raise a Motion that the DPC has reviewed and accepted the DNP and that it should proceed to Regulation 16. During the meeting EL emailed the Clerk seeking clarification as to when this needed to be in by. In the meantime AC confirmed that she would also write to the Clerk (tomorrow) asking for the matter to be put on the 11.7.22 DPC Agenda for approval and sent a letter of explanation (which SG had agreed), DNP Revised Version, a one-page summary of DNP Text Changes for Reg. 16, Consultation Statement, and RBWM’s Strategic Environmental Assessment Screening Report.</p> <p>CB had advised that he would get the Basic Condition Statement to us by the end of the month.</p> <p>If the DNP is on the July agenda, DNPSG members to attend 11 July meeting, if possible.</p> <p>FC had agreed to review the full-length project planner on her return to include recent activities. As the Consultation Statement refers to this being on the DNP website, AC asked whether we should put the incomplete version on our website for DPC to view. All agreed and understood it was a working document which will be changed.</p>	<p>EL</p> <p>AC</p> <p>FC</p>
<p>6.</p>	<p><u>SEA/HRA Update</u></p> <p>AC had asked Garry Thornton for SEA/HRA responses from Historic England and the Environment Agency. These are still awaited. AC will keep chasing.</p>	<p>AC</p>

7.	<p><u>Inland Homes</u></p> <p>Having been contact by Inland Homes, EL thought that a pre-application meeting should be arranged with DPC before a full planning application is submitted, advising the company of past issues so the same mistakes are not made. EL advised that he would be putting another Motion to DPC in July with respect to this. MC said it would be good to draw attention to our Character Assessments which can be found on our website.</p>	
8.	<p><u>Any Other Business</u></p> <p>AC had written to Cllr. Bateson (now Mayor) asking which Borough Councillor is now responsible for NPs. Awaiting response. JSt suggested we could ask Ian Motuel at RBWM.</p> <p>JSt. advised of the petition being raised with respect to the parking issues in Whites Lane. EL would investigate.</p>	
9.	<p><u>Date of Next Meeting</u></p> <p>Next monthly Steering Group Meeting – as required, TBC.</p> <p>FC away 23/6 – 10/7. Jst away 10/7 - 18/7</p>	