

**Datchet Neighbourhood Plan Steering Group
Meeting Minutes**

Date & Time	9 th May 2018. 4.30pm
Venue	Datchet Parish Office
Attendees	Fiona Cryle (Chair), Marjorie Clasper, Jo Stickland (Treasurer), Jane Simpson, Ewan Larcombe, Nick Goddard, Alison Crampin

Agenda Item		Action
1.	<u>Apologies for absence and announcements</u> Apologies received from Janet Kennish. No announcements.	
2	<u>Minutes of Previous Meeting</u> Minutes of 14 th April 2018 were approved as amended. <u>Matters Arising.</u> None.	

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3	<p><u>Character Assessments</u></p> <p>Slough Road walks have been completed with valuable input from residents. Findings will be fully documented and will include M4 traffic noise in Whites Lane; areas of land being used for business purposes; resident parking; third floor extensions; and building lines. We should do a Land Registry search to ascertain who owns the entrance to the old Churchmead House site</p> <p>Existing schedule of walks was confirmed with the addition of another Character Assessment, Horton Road and a repeat of the London Road walk. These will take place on 23rd (2pm) and 27th June (7pm) and Sunday 15th July (2pm) and Wednesday 18th July (7pm). Value of residents' input was confirmed and more leaflets inviting residents will be printed.</p> <p>Future walks will be led by:</p> <p>12th May Eton Road. Alison and Marjorie, 16th May Eton Road. Jane and Jo, 27th May Conservation Area. Fiona and Marjorie plus Janet, 31st May Conservation Area. Alison and Jane 9th June Ditton Road. Jo and Marjorie 14th June Ditton Road. Ewan and Jane.</p> <p>Other dates still to be agreed.</p> <p>Nick presented his Character Assessment paper on traffic congestion. This concluded that traffic congestion in Datchet was six times worse than Windsor.</p> <p>Ewan also presented and commented on his note.</p>	Jo
3.	<p><u>Meetings Feedback</u></p> <p>RBWM Stakeholder Group Meeting on 17th April. Jo and Marjorie's note reviewed. The draft RBWM Local Design Guide was not presented to the meeting nor was the draft Travellers policy. The Reg 123 list had not been developed enough to share with Neighbourhood Plans yet but is to be on the next agenda. Fiona and Jo will attend the next meeting on the 14th June.</p> <p>Radian. Marjorie, JS and Alison met with Radian on the 16th April. Their note was reviewed. We need to check which other companies manage properties. (Cobb Close and Springwalk) We should also try and speak to Housing Options who are located in Windsor Library.</p> <p>CSE. Fiona has asked that this presentation take place on the 17th May but Dan Stone is on holiday until the 14th May so confirmation is still awaited.</p>	Fiona/Jo Fiona.

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4	<p><u>HA42</u></p> <p>There was some debate over whether we should give feedback to Inland Homes on their proposals. Nick felt that HA42 was a bad place to live given that it is a narrow strip of land right next to the M4 and, as such, we should wait until the development had been imposed on us by the approval of the RBWM Local Plan. The majority though we should take a more constructive approach and help Inland Homes develop their proposal. In order to do this Fiona will write to Cratus to comment and see if we can obtain the Datchet residents feedback received at the meeting.</p>	Fiona
5.	<p><u>RBWM Design Grant</u></p> <p>Fiona reported Robert Paddison was keen we got on and used this.</p> <p>The following work that may be required for the Neighbourhood Plan might be eligible for funding under the RBWM Design Grant.</p> <ul style="list-style-type: none"> • traffic study/modelling looking at the impact of a perimeter road alongside the M4; • advice on creative parking solutions; • given that RBWM studies show that NO₂ levels in February were at 75% of the legal annual average; studies of all air borne pollution levels • given the proximity of new developments to the M4 and proposals to place affordable housing closest to the M4, noise studies and noise abatement options • sustainable development guidelines (footpaths, cycleways, car charging points etc.) • lighting • flooding • development of a Datchet Design Guide adding to the RBWM Local Design Guide <p>A decision on what to apply for will be made after the CSE workshop in June.</p>	
6.	<p><u>Air Quality</u></p> <p>Given RBWM's results showing poor air quality readings in Datchet and their "no concerns" about any limits being breached it was decided that the Neighbourhood Plan Group should consider applying to use the RBWM Design Grant to carry out more comprehensive monitoring. (See (5) above)</p> <p>RBWM's letter of response to a resident (Garrick Davis) of 6th March was also reviewed. NO₂ is not the only issue. Particulates etc. should also be researched. Friends of the Earth do a testing kit.</p>	

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6.	<u>Future Training and Consultancy Arrangements</u> Deferred to next meeting.	
6.	<u>AOB</u> GDPR; M4 Highways; Affordable Housing; and Datchet St Mary's Walk Study were deferred to next meeting. Royal Wedding Stand On The Green – it was decided that this was not the right kind of event for outreach to the residents. However, we will have a stall at the fete on the 7 th July. Hungerford NP – Nick will furnish them with the information they requested. Alison requested that there be a regular correspondence item on the agenda.	Nick
8.	<u>Date of Next Meeting</u> 13 th June 2018 at 4.30pm at the Parish Office.	

Future meeting dates in 2018 ; 11th July, 8th August, 12th September, 10th October, 14th November, 12th December.