

Datchet Neighbourhood Plan Steering Group

Meeting Minutes

Date & Time	Wednesday 10 th June 2020 4.30 – 6.30 p.m.
Venue	Video conference meeting
Attendees	Fiona Cryle, Marjorie Clasper, Alison Crampin, Jo Stickland and Ewan Larcombe
Secretary	Jane Simpson

Agenda Item		Action
1.	<p><u>Apologies for absence and announcements</u></p> <p>Apologies received from Janet Kennish and David Buckley who tried unsuccessfully to join the meeting.</p>	
2.	<p><u>Minutes of Previous Meeting held on 13th May 2020 and Matters Arising</u></p> <p>Item 2 – JSt had contacted Judith at DPC and the A/c stood at £16,895.29 with a couple of bills outstanding*, including the annual fee for Website Domain which JSt will reimburse NG via DPC. Invoice to be forwarded to her. (*£294 to Navigus, plus £183.60 to Fiona who paid TVERC for Wildlife Sites information. The cost of the latter to be shared with DPC.</p> <p>Item 3 – Page numbers (17-19) added to H5.</p> <p>Item 6 – JS advised that The Link would be out soon via email with 200 hard copies. JS asked whether the DVS email database could be used – MC/AC agreed.</p> <p>Item 7.3 – FC had written to Fred West.</p> <p>Minutes were approved.</p>	
3.	<p><u>Housing and the Built Environment – update and further actions still required</u></p> <p><u>H1</u></p> <p>EL had been round photographing but thought the bin store for the new build flats in Slough Road were at the sides but didn't know. JSt said there were 2 concrete buildings which EL thought housed heat pumps. JSt to look into.</p> <p>MC's husband is painting the bin-store on their site and she will photograph when completed. JS had taken photos of the 3 in Eton Road.</p>	<p>JSt</p> <p>MC</p>

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	<p>Astracot photo available in the DDG. Datchet Lodge's were hidden behind the wall and were not visible.</p> <p>EL mentioned that there were now two recycling bins on The Green which were overflowing and nothing has been done about it.</p> <p><u>H2</u></p> <p>FC had received no positive response from Horlers. Oakwood Estates agreed to talk but have not agreed a meeting yet. If they don't we will approach another company. FC/AC/MC zooming with Savills tomorrow.</p> <p>MC had written to Radian again and was waiting a reply but if need be we could use the information from last meeting with them.</p> <p>JS had written to RBWM who had replied saying no change.</p> <p>FC reported that CB was starting on analysing housing from the 2001 & 2011 census' 2016/19 statistics.</p> <p>MC had checked Policies H02 and H03 and noted several changes had been made to the amended BLP. We talked briefly about 'future-proofing' housing. MC to circulate her report.</p> <p><u>H3</u></p> <p>EL agreed to take some more photos of outdoor amenity space around Penn Road, Holmlea Road. AC advised there was some information in the BDG. Also photographs in the Character Assessments.</p> <p>The Covid-19 situation had highlighted the need for private outdoor space, or communal outdoor space in flats.</p> <p>MC suggested that we can cover some boundary treatments, such as concreting driveways under 'sustainability'.</p>	<p>FC/AC/MC</p> <p>MC</p> <p>EL</p>
4.	<p><u>Green & Blue Environment – update and further actions still required</u></p> <p>MC to circulate Green Environment and Open Spaces document and agreed to map. She has also asked Katy Jones about any special designations.</p> <p>AC agreed to circulate RBWM's Climate Change Policy draft which was to be put before the council. The next stage, if agreed, will be public consultation.</p> <p>Views were discussed. Riverside, village centre, actual centre and views into it, Castle from Rec. JSt. said there was a good view from the railway footbridge looking over the rec. Waterside settings at Ditton Park and the Jubilee River were also mentioned. Some photos had been posted on google drive – any more please put on Google Drive with details of where they were taken and why they are important. See Chris Bowden's detailed advice.</p> <p>AC to circulate the list of Views, originally drawn up for DDG. EL will photograph and note his exact location. He will also take pictures of the</p>	<p>MC</p> <p>AC</p> <p>All</p> <p>AC/EL</p>

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	<p>Jubilee River with locations of where they were taken, so maps can be made up.</p> <p>MC's maps were appreciated and it was agreed that an infrastructure study would be good. What was proposed for the Cemex site and any land around RTS route once they were complete? There was a need to produce a Matrix of local green and open spaces - again see Chris Bowden's advice.</p> <p>Advice from WAD and Thames Valley Environmental Records Centre (TVERC) could help with mapping green corridors. TVERC charged £550 for a workshop about this but would also undertake requests. DNPSG needed to decide on how much detail is required.</p> <p>Jubilee River embankment was discussed and it was agreed that DNP consider protecting and improving it and perhaps designate it a Local Wildlife Site LWS.</p> <p>FC had contacted James Skinner seeking information of ownership of land north of M4 and about listed buildings but he has yet to respond.</p> <p>FC had written to Hannah Needham of WAD but she has stepped back so has now asked Georgie Ellis if she would consider being a consultant for DNPSG.</p> <p>MC agreed to map showing existing Green corridors such as the railway line, M4, walkways, rec, reservoirs and lakes/gravel pits.</p>	<p>All</p> <p>FC</p> <p>FC</p> <p>MC</p>
5.	<p><u>Datchet Design Guide Update</u></p> <p>DB had submitted DPC's response. Vicky Gibson now too busy to deal with it so Guide parked for the time being. To try and save time FC/AC/MC summarised the European Property Venture comments which VG was due to do. Incorporation of appropriate smaller trees and shrubs in planting palette was also discussed. Katy Jones is doing a second list and when this has been received DNPSG will look at these along with the Wild About Datchet's lists with a view to progressing the plan with RBWM and seeking VG's views before sending to Jody.</p>	DNPSG
6.	<p><u>Getting Around – cycle paths and generally</u></p> <p>Getting Around documents had been circulated to DNPSG before the meeting. These included details of what an NP can do; extracts from RBWM Cycling Action Plan 2018-2028 including Appendixes 4 and 11; and possible Policy Themes for DNP Getting Around.</p> <p>David Cannon and David Buckley were seeking public views over where temporary cycle routes could be as £140K emergency government Covid-19 funding is available for the whole of the Borough.</p> <p>The Cycling Action Plan identifies the routes cyclists used and some of our needs going forward. The CAP map showing existing/proposed routes was discussed and it was agreed to endorse the Cycle Plan and encourage RBWM</p>	FC

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	<p>to do what has been proposed. Extension of Slough Road cycle path to Slough would be beneficial and should be considered.</p> <p>As to the rest of getting round, it was agreed that all would peruse the Getting Around, Transport and Parking – Policy Themes V4 1.6.20 and submit ideas to AC who would collate them for discussion before sending to CB. DNPSG to send comments to AC by 24.6.20.</p>	All/AC
7.	<p><u>TVERC</u> (Thames Valley Environmental Records Centre)</p> <p>DPC/DNPSG had paid for their information. This needs to be considered still by DNPSG. Some of the information is quite old and we may need help to interpret it.</p>	
8.	<p><u>Chairmanship</u></p> <p>FC advised of her move to Teddington on 22.7.20. She was happy to remain on DNPSG, if the group wanted her to, but felt that the Chair should be a resident in Datchet.</p> <p>No decision was made and it was agreed to put forward nominations and discuss at next meeting.</p>	All
9.	<p><u>AOB</u></p> <p>9.1 JS had emailed a copy of the tree survey at Eton End School dated 1995. The map showed the extension which it is believed the cause of the flooding in 2003 when the Bund had been breached.</p> <p>9.2 EL confirmed RBWM had not offered the £43M required so he could see the works commencing at Channel 2 – south of Staines but not Channel 1. It was thought that the DNP should make reference to it anyway.</p> <p>9.3 DPC were experimenting with zoom meetings but planning applications were being undertaken by emails/website.</p> <p>9.4 MC said that JK was happy to continue with the Local Heritage List.</p> <p>9.5 It was agreed more frequent meetings were needed to be scheduled so that outstanding matters could be completely addressed and documentation finalised.</p>	
10.	<p><u>Date of Next Meetings</u></p> <p>Either 18/19th June 2020 after conversations with estate agents, to finalise documents above – meeting link to be sent out.</p> <p>Next monthly meeting 4.30pm on 8th July 2020 by video link</p>	
	<p>2020. Second Wednesdays are: 12th August; 9th September; 14th October; 11th November, 9th December</p>	