

Datchet Neighbourhood Plan Steering Group

Meeting Minutes

Date & Time	Tuesday 3 rd November 2020, 2.30pm
Venue	Zoom meeting
Attendees	Alison Crampin Alison Logan (Windsor Neighbourhood Plan, Windsor & Eton Society, Windsor's Non Designated Heritage Assets Chair)
Secretary	Jane Simpson

Agenda Item		Action
1.	<u>Apologies for absence and announcements</u> Apologies received from Marjorie Clasper	
2.	<u>Meeting convened to discuss NDHAs</u> Prior to the meeting MC had sent AL a list of questions which she had duly answered which was very helpful to receive. AC advised of our response to Sarah Harper, RBWM Principal Conservation Officer, that DNPSG would, in principle, be interested to work with RBWM on a Local List of non-designated heritage assets (NDHA). AL thought the funding proposal was to pay for a person to assist local groups. AL said the Windsor Group had devised their own set of criteria – along the lines of those recommended - but that these had been revised twice at different times by RWBM. The latest set were written by Robert Paddison. Sarah Harper has seen these and has not made any comments or changes. AL said she felt that if a proposed NDHA met 3 of their 8 criteria then it was worth listing. She explained the procedure they use and had previously sent a copy of the proforma they use. AC asked about timescale - Civic Voice estimated 18 months. AL thought a Local List was an ongoing process. WES have been compiling their list since 2004 and are still finding assets to add. AC explained that our consultant had told us that we could include locally-valued assets in the DNP but if we wanted to add further assets after it had been submitted, they had to come under the umbrella of RBWM's Local List. AL felt that appending a local list to the Neighbour Plan was a good idea. Theirs also included a reference to the website where additional NHDA are listed. AL confirmed that theirs wasn't an official Local List and felt it would	

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	<p>be many years before it became one. AL said Historic England had slightly changed their stance since they did theirs, saying NPs can have a list of 'locally-valued assets' in neighbourhood plans.</p> <p>AC asked how WNP decided which assets to put in their NP and which to leave out. AL said they had done as many as they could in the time and reached a cut-off point when the WNP had to be submitted. They have subsequently added NDHA to their list. We discussed using the Conservation Area Assessment as a starting point, making sure all non-listed assets mentioned were included in the list of locally-valued assets</p> <p>AC felt DNP should discuss doing something similar to WNP, to list some important locally-valued assets in the NP, and follow up with a Local List so as not to delay the DNP by a further two years or so.</p> <p>AL hoped things would become easier once RBWM was on board. She thought Bracknell Forest Council had separate lists for each community which would be good if RBWM adopted this too. AL thought Eton had a list too which had been taken on by Malcolm Leech. She advised that Sarah Harper had worked on Local Lists for some London Boroughs and was involved in setting the guidelines with Historic England. AC said we would contact Sarah for a chat.</p> <p>AL advised that the key to listing is to ensure good records are kept of all information. They keep detailed information folders on each property with photographs.</p> <p>AC asked how owners had reacted. AL said that most didn't know so they had had no push-back. AL said that she added assets to the list and told the owners afterwards. AC said Civic Voice suggested advising by letter and we were also advised to notify owners by our consultant. AC thought this was perhaps also to prevent any controversy when the plan went to referendum. AL said if you mention it being 'a locally valued building' then owners seem to come on board. She added that at the moment their list is just a record of what local people see as assets of heritage value. When they move to a formal Local List with the Borough then owners are likely to be informed.</p> <p>AC said our consultant said we needed to be specific about what we were listing, which part or aspect of the asset. AL agreed and said that she has even included cobbled surfaces and granite kerbstones but hasn't been successful with stained glass or doors. AC said that she had seen a Historic England video with Robert Lloyd Sweet about NDHA. He said we could list a whole street. AL said Oak Road in Windsor was listed so yes.</p> <p>We talked further about the implications for owners. AC asked if owners might be concerned that being locally listed would cost them more money in upkeep, for example if they thought they had to put in, say, wooden window frames instead of UPVC. AL talked about how that was permitted</p>	<p>DNPSG</p> <p>DNPSG</p>

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	<p>development and being on a Local List would not affect that. AL was keen on Conservation Areas having Area 4 Directives to remove permitted development rights, as they do in other areas. She said that Gillian Butter a former RBWM Conservation Officer was keen on doing that but left before she had chance to do anything.</p> <p>AL confirmed that the RBWM Heritage Strategy with Locus Consulting was still on hold. The WNP is also on hold due to the pandemic.</p> <p>AL asked if we had received her asset information sheet/proforma. AC confirmed we had and said we might create a similar template.</p> <p>AC thanked AL for talking to us. AL is happy to talk to us again at any time.</p>	
3.	<p><u>Date of Next Meeting</u></p> <p>Meeting to discuss Getting Around 4.30pm on Friday 6th November 2020 – zoom meeting</p> <p>Monthly DNPSG Meeting 4.30 p.m. – Wednesday 11th November 2020 – zoom meeting</p>	