

Datchet Neighbourhood Plan Steering Group

Meeting Minutes

Date & Time	Wednesday 8th March 2023, 4.00 – 5.00 pm
Venue	Datchet Parish Council Offices
Attendees	Alison Crampin, Ewan Larcombe, Marjorie Clasper and Fiona Cryle
Secretary	Jane Simpson

Agenda Item		Action
1.	<p><u>Apologies for absence and announcements</u></p> <p>Jo Stickland and David Buckley.</p> <p>EL began the meeting by congratulating the Steering Group on reaching the referendum stage of the Neighbourhood Plan.</p>	
2.	<p><u>Minutes 9th November 2022 and matters arising</u></p> <p>Item 4 - For the record we are still waiting to hear from Garry Thornton (GT) (RBWM) so will raise it at the Zoom meeting with him on next Monday.</p> <p>Item 5 – AC advised that she had drafted a leaflet but that we need information from GT regarding content before circulating.</p> <p>Item 8.2 – Planning application for 29 Slough Road had been refused.</p> <p>Item 8.3 – Hardware House, Datchet Grill kebab house – retrospective planning application has been submitted for moving front door.</p> <p>Item 8.4 – The old Spar shop at the petrol station has been given planning permission to become ‘I Am Doner’, a third kebab outlet in the village.</p>	
3.	<p><u>Housekeeping</u></p> <p>3.1 JS said that that filing was up to date and there had been a couple of scam emails which were deleted. AC advised that the Vision ICT had changed its website home page which had the link to email.</p> <p>3.2 AC advised that the website hosting and domain will need renewing in June. It was agreed to extend for another year only as the Plan would soon be DPC’s responsibility.</p>	
4.	<p><u>Treasurer’s Report</u></p> <p>4.1 JSt. had advised that there is a balance of £7615.15. This takes account of Steve Miller’s latest invoice, due to be paid after March DPC meeting.</p>	
5.	<p><u>Questions for RBWM about the referendum</u></p> <p>A zoom meeting had been arranged for Monday 13.3.23 @ 2.30 p.m. to talk about the above and it was thought the following could be asked:</p> <ol style="list-style-type: none"> 1. We have RBWM’s NP referendum guide for campaigners and Ward/borough Councillors. As we are mainly residents, what are the restrictions for us and for parish councillors? What applies to whom? 	

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	<ol style="list-style-type: none"> 2. Can we campaign for a 'yes' vote or do we have to remain neutral? 3. What publicity can we carry out and when can we start? 4. Where can we display posters and banners, eg Village Green (DPC land), Datchet Library (RBWM), DPC notice boards, shop windows, etc? 5. Can we distribute leaflets to every household in Datchet? 6. Are we allowed to talk to the press? 7. Could you please advise on expenditure matters? How much can we spend? If there is an element calculated per resident, how many residents are there? 8. Will we need to prepare an estimated budget and/or submit a statement of expenses? If so, to whom is this sent? 9. What does RBWM do and pay for? 10. How will RBWM notify residents about the referendum? Will it be publicised and where? 11. Can we stand outside the Village Hall on the day and remind villagers to vote for the Neighbourhood Plan? 12. What else do we need to be aware of during purdah/period of heightened sensitivity? 	
6.	<p><u>Preparations for the referendum</u></p> <p>The leaflet was discussed and, providing we can campaign for a 'yes' vote, it was agreed to just say 'Vote for the Datchet Neighbourhood Plan'.</p> <p>AC said Old Windsor had spent £200 having leaflets delivered. She said DB once said that Royal Mail offer good rates for bulk mailings. AC had looked at their website but it appeared difficult to select the Datchet area without Horton and Wraysbury. There was also the possibility of more strikes. MC said that we could always deliver ourselves if need be and others agreed.</p> <p>It was agreed that we would like to have posters up in the Parish noticeboards and The Bridge, local shops, library, etc.</p> <p>We need to ask about a banner; whether we are allowed to have one on parish land and whether DPC intends to put up a banner about the coronation event.</p> <p>Placards to hold up on the day were discussed along with staked posters around The Green.</p>	
7.	<p><u>Printed copies of the DNP</u></p> <p>AC had obtained a rough quote from Instantprint: 50 copies = £262.21 or £5.24 each, 25 copies = £185.09 or £7.40 each.</p> <p>It was agreed that the Steering Group members, Parish Councillors, our Borough Councillors, RBWM, Datchet Estate Agents and Solicitors should all have a copy. There should also be copies at The Bridge and the library. Therefore it was agreed to order 50 copies as it would be relevant until 2033.</p>	

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	<p>When we have the final version, Steve Miller said he would sent it off for printing.</p> <p>AC said she would ask SM for high- and low-resolution versions, also double-page spreads and single-page versions.</p>	
8.	<p><u>The Link</u></p> <p>The next edition was March. AC had submitted our copy. The following issue is in June when hopefully we can tell the village the good news!</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p>	<p><u>AOB</u></p> <p>EL advised that RBWM had approved the AL21 development in Windsor of 350 houses, SEN school and community centre even though he had opposed it due to there only being one access/egress. EL further advised that just before this Andrew Johnson at RBWM had written to MP Michael Gove as government policy had changed regarding housing numbers and building on Green Belt, etc. The BLP is based on out-of-date government policy.</p> <p>After a positive referendum, Datchet Parish Council should form a Neighbourhood Plan Delivery Group. The DNP should also be covered at each Annual Parish Meeting, particularly issues raised in Chapter 10.</p> <p>AC asked EL if DPC had set up the Conservation Area Working Group again. DNP members and DVS members had been on this group. It was suggested that AC ask at the DPC meeting.</p> <p>The planning application for 1 Manor House was mentioned which included changes to the internal staircase, necessitating chimney and roof changes. We commented on the importance of chimneys and the roof line. Chimneys are also mentioned in the Datchet Design Guide. We also queried whether it was permitted to attach things to listed buildings, such as the red post box.</p> <p>The listed brick wall along London Road was also mentioned and an article about this is in the latest Datchet Village Society Newsletter. As chair of DVS, AC had written to RBWM Conservation to alert them to the deterioration.</p> <p>The Borough and Parish Council elections on the 4.5.23 were discussed and EL gave out his election leaflet and advised that the two other current Borough Councillors were stepping down.</p>	
10.	<p><u>Date of Next Meeting</u></p> <p>Zoom meeting Monday 13th March 2023 at 2.30 p.m. with Garry Thornton.</p> <p>It was suggested that we had a Steering Group discussion directly after this meeting to discuss our plans for the referendum.</p>	