

## Datchet Neighbourhood Plan Steering Group

### Meeting Minutes

<b>Date &amp; Time</b>	Wednesday 9 <sup>th</sup> October 2019
<b>Venue</b>	Datchet Parish Council Office
<b>Attendees</b>	Marjorie Clasper (Acting Chair), Jane Simpson, Alison Crampin, Jo Stickland (Treasurer), Ewan Larcombe. David Cannon (RBWM Councillor)
<b>Secretary</b>	Nick Goddard

<b>Agenda Item</b>		<b>Action</b>
1.	<p><b><u>Apologies for absence and announcements</u></b></p> <p>Apologies received from Janet Kennish and Fiona Cryle (Chair). Marjorie chaired the meeting.</p> <p>After two years Nick has stood down from the Steering Group but will continue as purely Secretary for the rest of the year to help with continuity.</p>	
2.	<p><b><u>Minutes of Previous Meetings</u></b></p> <p>The minutes of the meeting held on 20<sup>th</sup> and 23<sup>rd</sup> September 2019 were approved.</p>	
3.	<p><b><u>Housing and the Built Environment - Chris Bowden Comments</u></b></p> <p>The meeting considered David Bowden's comments on the Housing and Built Environment document. The comments were constructive and detailed. The meeting also considered how to progress this and other sections of the Plan.</p> <p>Firm Actions and potential future actions were identified.</p> <p>Firm actions:</p> <ul style="list-style-type: none"> <li>• Jane will approach Tracy Hendren (<a href="mailto:Tracy.Hendren@rbwm.co.uk">Tracy.Hendren@rbwm.co.uk</a>) to arrange a meeting to talk about RBWM's view on what levels of demand for different types of housing in Datchet (e.g. bungalows or retirement apartments for downsizers)</li> <li>• Marjorie will contact Redwoods, Horler and Oakwoods Estate Agents to arrange meetings to talk about housing demand.</li> <li>• Marjorie will find the criteria for identifying local heritage sites for inclusion on the RBWM Local List referred to in Chris Bowden's comments. She will propose a way of identifying such sites for Datchet.</li> </ul>	Jane Marjorie Marjorie

Agenda Item		Action
	<ul style="list-style-type: none"> <li>• Alison will produce a new draft of the document based on Chris Bowden's more easily executed recommendations and some points arising during the discussion at the meeting.</li> <li>• Alison will produce a brief document bullet pointing the scope of each of the headings that we are considering (e.g. Housing and the Built Environment; Green and Blue Infrastructure)</li> </ul> <p>Potential future actions were identified:</p> <ul style="list-style-type: none"> <li>• more work on Views, subject to what has been included in the Datchet Design Guide, probably including more photo work.</li> <li>• cycling / walking routes work, including mapping</li> <li>• open space / play area requirements including talking to mother and toddler groups, schools and churches .</li> <li>• development of Datchet's housing mix between the 2001 and 2011 censuses, possibly requiring Chris Bowden's input as access to the 2001 census maybe limited.</li> <li>• look at requirement for gaps between buildings and boundaries in building standards and Borough Design Guide. What can be done to maintain access between back gardens and roads?</li> </ul>	Alison  Alison
4.	<p><b>Green &amp; Blue Environment – Creating the document</b></p> <p>Alison will send round a Neighbourhood Planning for the Environment Toolkit which she has reviewed and thinks might be useful in advancing the Green and Blue Environment.</p>	Alison
5.	<p><b>Datchet Design Guide – Short Update</b></p> <p>David Cannon likes the draft document and the way RBWM had engaged the Datchet Neighbourhood Plan group. He believes the Datchet Design Guide is going to the next RBWM Cabinet for approval in advance of a formal consultation.</p> <p>Marjorie and Alison were happy that our initial input and comments had been taken on board. There are outstanding concerns, for example, the focus on Victorian and earlier architectures and lack of 20<sup>th</sup> Century examples, which might result in developers producing pastiche.</p> <p>David Cannon will find out:</p> <ul style="list-style-type: none"> <li>• where the Borough Design Guide has got to in its approval process.</li> <li>• when is the best time for the Datchet Neighbourhood Plan to have further input into the Datchet Design Guide (before or during the formal consultation)</li> </ul>	

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6.	<p><b>David Cannon invitation to suggest one of three development sites to stop</b></p> <p>Ewan reported that an update on the status of the RBWM Local Plan will be given at the Parish Forum meeting on 16<sup>th</sup> October.</p> <p>The group discussed which of the three sites would be best to stop. David Cannon stressed that this was a hypothetical situation but it would be useful for him to have some input from local groups should there be any discussions around reducing the volume of development set out in the current draft RBWM Local Plan.</p> <p>The meeting unanimously agreed that the London Road site was the least attractive due to a combination of placing housing next to the motorway without a barrier of commercial development and poorer connectivity with the rest of the village as residents would have to cross busy roads. Fiona, who was not at the meeting, confirmed that this was her choice as well.</p>	
7.	<p><b>Future Training and Consultancy Arrangements</b></p> <p>Alison felt that, looking forward, the Steering Group will need more expert external help. Marjorie advocated getting Chris Bowden to help build a model of what support was required and the likely cost of such support. No actions were proposed at this stage as the Steering Group will push ahead with the Housing and Built Environment work for the time being.</p>	
8.	<p><b>Correspondence</b></p> <p>None</p>	
9.	<p><b><u>AOB</u></b></p> <p>Datchet Airport Parking – there has been no response to our request for information from Datchet Parish Council and none is expected.</p> <p>There is a stakeholder meeting on 17th October 2019 at 6.30pm at York House. Jo can attend the meeting but will see if Fiona wants to attend instead.</p>	Jo / Fiona
10.	<p><b><u>Date of Next Meeting</u></b></p> <p>Monthly Steering Group Meeting – Wednesday 13<sup>th</sup> November at the Parish Office at 4.30 p.m.</p>	
	<p>2019 meetings are provisionally scheduled for the second Wednesday of each month (11th December)</p>	

